



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

CAC Meeting Minutes

Thursday January 25, 2024
6:00 – 7:30 PM

Attendees:

CAC Members: 5 of 7 members present = 71% (≥50% *quorum*)

X Loren Hanson
Maureen Reeder
X Ron Hoffmeyer
X Curtis Witt
X Anna Alswager
X Dick Schirber (left at 7:00)
Amy Butani

Staff: Danielle Studer

Board members: Matt Tofanelli

Other: Lisa Quinn - Spring Lake Township

CAC Business 6:00 (Meeting called to order at 6:00 PM)

- Approval of the agenda:
Motion: Curtis Witt. 2nd: Anna Alswager. Motion carried.
- Approval of December Minutes:
Motion: Dick Schirber. 2nd: Curtis Witt. Motion Carried.
- Review of December and January PLSLWS Board Meetings:
Matt Tofanelli. - Presentation on project priorities
 - Goal to remove ~3,000 lbs. of phosphorous from watershed on an annual basis.
 - Web-site refresh is in process
 - Water quality discussion on Hass Lake
 - Board retreat in coming weekend - Agenda covered
- Guiding Document Discussion and Vote
 - -General discussion
 - -Motion to Approve: Dick Schirber. 2nd: Anna Alswager.
 - Motion carried.
- Chat Platforms for discussion between meetings
 - Consensus that a chat group would be advantageous Discussion around what platform to utilize: Google chat, Facebook, or other.
 - Most people have a Google account.
 - Decision to set up a group and test out.
 - Danielle will set up a group.

- Shared Google Drive with CAC resources

- CAC Mentorship
 - Mentorship options
 - One person for each new member to go to for a period of time.
 - Meet post meeting for questions to group.
 - Help with terminology, past actions,
 - Could chat platform help in general questions to let all give input on questions and history?
 - Consensus to try chat platform for now and see how it goes. Will check back at the March CAC meeting.

- Elections
 - Chair- Motion to approve Loren Hanson: Ron Hoffmeyer.
2nd: Curtis Witt.
Motion carried.
 - Vice Chair- Motion to approve Curtis Witt: Loren Hanson
2nd: Dick Schirber.
Motion carried.
 - Secretary- Motion to approve Ron Hoffmeyer: Dick Schirber
2nd: Curtis Witt.
Motion carried.

- Goals and Expectations (Danielle)
 - Reviewed CAC role within the organization.
 - Take time for each member to set some goals and consider group strengths and weaknesses. Group shared answers from Goal sheets that were handed out.
 - Goals included: Gain better understanding up District project and budget updates; Provide more feedback to the Board; Expand CAC ideas through recruitment; Become more involved in outreach; Understand the impact of the CAC; Take tour of the District, including seeing all the lakes.
 - General Discussion of Subcommittees to put on radar.
 - Possibilities: Education, Invasive species, boater etiquette, outreach beyond city, storm drains, water quality, erosion.
 - Loren will send out a questionnaire to establish member individual interests.
 - Using Funds
 - 2024 budget \$3,500.00
 - Partnership
 - Trainings
 - Small projects or outreach
 - Ron presented Prior Lake Association partnership proposals: A map marking low water zones. Could include more information.
 - Danielle presented Spring Lake Association's request for funding of reprints of the Spring Lake bathymetry and Need to Know resource, previously created in partnership with the District.
 - Loren Hanson and Ron Hoffmeyer will reach out to Spring Lake Association and Prior Lake Association to get more information on partnership funding needs to make an informed decision before recommending anything to the Board.

- Staff Project Updates
 - Danielle covered a list of 12 projects with details on:
 - Swamp Lake Iron-Enhanced Sand Filter – Study Complete; requires landowner buy-in
 - Fish Lake Management Plan: Study complete; project prioritization is next step; \$100k budget.
 - PLOC- Pipe lining: Presentation to Senate and Rep. bonding tours.
 - Pipe is 40 years old.
 - Should know if funding will come through this spring.
 - Asking for \$2m from State Capital Funding
 - 20-25% lower cost to line the pipeline when water is low.

- Actions to discuss next meeting:
 - Feb. PLSLWD board meeting-Curtis Witt will attend.

Motion to adjourn at 7:30pm

Motion to Adjourn: Curtis Witt.
2nd- Anna Alswager
Motion carried.