



WORKSHOP MEETING MINUTES

Tuesday, January 12, 2021

Virtual Meeting via GoToMeeting

Members Present: Curt Hennes, Steve Pany, Bruce Loney, Frank Boyles & Mike Myser

Staff Present: Maggie Karschnia, Project Manager/Interim Administrator; Jaime Rockney, Water Resources Specialist; and Jeff Anderson, Water Resources Technician

Others Present: Annette Thompson, City of Prior Lake; Carl Almer, EOR

The meeting was called to order by President Mike Myser at 4:00 p.m.

Update on Banking and Accounting Transitions

Manager Loney provided an update on the banking transition from Old National to Sterling State Bank, as well as an update on the transition from accounting services from HGK to CLA.

Update on Gallagher's Study

Staff provided an update on the status of the Gallagher Compensation Study. Draft composition structure is anticipated by the end of the month, and the final draft by the end of February.

Upper Watershed Blueprint Update

Staff provided a brief update on the status of the Upper Watershed Blueprint report. Managers will plan on having a special board meeting next week or the following to discuss the latest draft, date & time to be announced after a scheduling poll has been sent out.

WISKI Database Update

Staff provided an updated overview of the WISKI database/software, including the helpful features that it will include that could save time and money for the District. A motion was made by Frank and seconded by Bruce to move forward with a contract with WISKI for \$22,000 for 2021 with \$3,000 in recurring annual maintenance costs, contingent upon Manager Myser's review of the license agreement and all Board manager's questions & comments being addressed. Motion passed unanimously.

Board Officer and Liaison Appointments

Manager Myser discussed potential officer and liaison appointments moving forward into 2021.

Truck Update

Staff summarized the status of the new truck purchase. A 2021 Dodge Ram 1500 Classic Quad Cab with a topper, bed slide, and tow package was purchased using the Cooperative Purchasing Venture. A 5-year, 100,000 mile warranty is included. After the trade-in value, the cost for the truck was \$27,808.

Staffing Update

Staff provided an overview of the vast skillset of an existing temporary staff, and the great value bringing them on full-time permanent could have on relieving the District of its current workload. Additional information will be provided to the Managers as follow-up, including salary information from Gallagher on similar roles.

District Administrator Hiring Update

Manager Loney and Manager Boyles provided their thoughts on the panel interviews earlier in the day. Final candidates for in-person interviews will be chosen shortly. The interviews will likely be held in two weeks at Prior Lake City Hall. Travel reimbursement may be required for candidates who are not local.

The meeting was adjourned at 6:10 p.m.