



AGENDA

Tuesday, January 12, 2021

6:00 PM

Virtual Meeting via [GoToMeeting](#)

www.plslwd.org

BOARD OF MANAGERS:

**Mike Myser, President; Curt Hennes, Vice President; Bruce Loney, Treasurer
Steve Pany, Secretary and Frank Boyles, Manager**

Note: Individuals with items on the agenda or who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

Board Workshop 5:00 PM – Virtual Meeting ([GoToMeeting link](#))

- Update on Banking and Accounting Transitions (*Bruce Loney*)
- Update on Gallagher's Study (*Maggie Karschnia*)
- Upper Watershed Blueprint Update (*Maggie Karschnia*)
- WISKI Database (*Jaime Rockney*)
- Board Officer and Liaison Appointments (*Mike Myser*)
- Truck Update (*Maggie Karschnia*)

6:00 – 6:10 PM	1.0	BOARD MEETING CALL TO ORDER & PLEDGE OF ALLEGIANCE
6:10 – 6:15 PM	2.0	PUBLIC COMMENT If anyone wishes to address the Board of Managers on an item not on the agenda or on the consent agenda please come forward at this time. Turn on your microphone on the GoToMeeting app and state your name and address. (The Chair may limit your time for commenting.)
6:15 – 6:20 PM	3.0	APPROVAL OF AGENDA (Additions/Corrections/Deletions)
6:20-7:15 PM	4.0	OTHER OLD/NEW BUSINESS
	4.1	Programs & Projects Update (Discussion Only) <ul style="list-style-type: none"> • Winter Carp Seine Goal & Plan
	4.2	Permit #21.01 Fish Point Road Reconstruction (Vote)
	4.3	Board Officer Appointments (Vote)
	4.4	Board Liaison Appointments (Vote)
7:15-7:30 PM	5.0	CONSENT AGENDA The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.
	5.1	Meeting Minutes—December 8 Board Workshop; December 8 Board Meeting; December 30 Special Meeting
	5.2	December 10 CAC Meeting Minutes
	5.3	Claims List
	5.4	2021 Permit Fee Schedule

	5.5	Schedule of 2021 Regular Board Meetings
	5.6	Schedule of 2021 CAC Meetings
	5.7	Selecting the 2021 Official Newspaper
	5.8	Selecting the 2021 District Depository Bank
7:30-7:45 PM	6.0	TREASURER'S REPORT
	6.1	Cash & Investments (Discussion Only)
	6.2	Financial Report (Discussion Only)
7:45-7:50 PM	7.0	Manager Presentations on Watershed-related Items (Discussion Only) <ul style="list-style-type: none">• Annual Board Retreat Summary
7:50-7:55 PM	8.0	UPCOMING MEETING/EVENT SCHEDULE: <ul style="list-style-type: none">• CAC Meeting, Thursday, January 28th, 6:30pm (Virtual Meeting)



JANUARY 2021 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
Storage & Infiltration Projects (Sutton Lake) <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> • Closed on easement with the title company. • Bid closing on 12/29. • Bid approval by Board on 12/30. • Notice of Award issued to Veit. 	<ul style="list-style-type: none"> • Continue to move forward with construction of the project.
Carp Management <i>Rough Fish Management (Class 611)</i> <i>Carp Management Project (Class 750 & 751)</i> <i>Project Lead: Jeff</i>	<ul style="list-style-type: none"> • Tracking: Continued to track radio-tagged across Spring and Prior Lakes. Spring Lake carp continue to be difficult to find and presumed in deep water. An aggregation on Upper Prior Lake has formed but is on the move. • Permits. Submitted Class C and Fisheries Research Permit to the MNDNR. Received approval from Geyer on permit activities. Working with WSB and DNR to find a way to continue gill netting project. • Seining. Ice thickness is currently the limiting factor for moving forward with initiating seining. • Equipment. Boat was winterized and is in a City or Prior Lake storage shed. Created signage to warn of carp working areas. Fixed damaged parts of nets. 	<ul style="list-style-type: none"> • WSB and PLSLWD staff will continue to track the tagged carp. • Work with WSB & commercial fishermen to line up open water and/or under ice seines as conditions are favorable. • Work with MNDNR to obtain proper work permits. Also try and get another Gill Netting Pilot Project permit for this coming season. • Pursue habitat survey assessment of the Northwood Pond this spring.
Ferric Chloride System Operations <i>Project Lead: Jaime</i>	<ul style="list-style-type: none"> • Data analysis • Annual report started 	<ul style="list-style-type: none"> • Complete annual report
Farmer-Led Council <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> • No updates. 	<ul style="list-style-type: none"> • In lieu of doing a virtual meeting for December, the SWCD, PLSLWD & the FLC will work together to send out a newsletter in January that includes 2020 Lake Friendly Farm certifications, results of cover crops in 2021 and promotes the program, provides success stories of local farmers, and highlights 2021 FLC programming.

JANUARY 2021 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
Cost Share Incentives <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> Met with Troy Kuphal to discuss 2021 budget 	<ul style="list-style-type: none"> Board approves SWCD contract and Cost Share Docket
Spring Lake Parcel Restoration Project <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> No new activity. 	<ul style="list-style-type: none"> Monitor restoration and control invasive species during growing season. Install small plant identification signs.
Raymond Park Restoration Project <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> Finished designing and ordered interpretative signs for project. 	<ul style="list-style-type: none"> Install educational interpretative signs Host ribbon-cutting event later this year to highlight restoration Coordinate with volunteers to do follow-up work on buckthorn
Fish Lake Shoreline & Prairie Restoration Project <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> Designing interpretative signs for project. Completed annual grant report. 	<ul style="list-style-type: none"> MN Native Landscapes is conducting restoration maintenance/establishment work Order & install interpretative signs for project.
CR 12/17 Wetland Restoration <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> Officially handed over vegetation maintenance of the project to the City of Prior Lake. 	
Lower Prior Lake Retrofit Projects <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> Met on-site with the City of Prior Lake to discuss final handover of vegetation maintenance responsibilities to City. 	<ul style="list-style-type: none"> Finalize maintenance acceptance materials with the City of Prior Lake. Install interpretive signs for projects.
Feasibility Reports <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> No updates. 	<ul style="list-style-type: none"> Negotiate final project configuration with Spring Lake West landowner. Coordinate remote meeting with MnDOT and City of Savage to discuss options for Lower Prior Lake subwatershed project.

JANUARY 2021 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
Website and Media <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> • Website articles posted: District carp award; How was lake water quality in 2020?; Maggie Karschnia wins Outstanding WD Employee award; Salt Workshop- Watch on demand; Apply to Join our Board; Salt Workshop Announcement. • Prior Lake Am: • SCENE: • Facebook & Twitter - normal posting. 2020 water quality review, Maggie's award, salt workshop, lake ice posts received attention. 	<ul style="list-style-type: none"> • Continue writing posts and updates about projects • Will tweet and/or update Facebook about projects & news • Write article for next SCENE edition
Citizen Advisory Committee <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> • Coordinate subcommittee work 	<ul style="list-style-type: none"> • Subcommittees continue research, present findings to Board.
MS4 Education Program <i>Project Lead: Kathryn</i>	<ul style="list-style-type: none"> • Coordinating events and activities for District anniversary. Hike the Watershed challenge is ongoing and highlights District projects and area lakes & encourages people to get out and explore the District. • SWCD hosted Winter Maintenance Workshop for Homeowners 	<ul style="list-style-type: none"> • Implement education activities • Plan anniversary events and activities
Monitoring Program <i>Project Lead: Jaime</i>	<ul style="list-style-type: none"> • Research database options • Fixing database issues • Reviewing I-lids contract • Data management 	<ul style="list-style-type: none"> • Data management • Finalize i-lids contract
Aquatic Vegetation Management and Surveys <i>(Class 626 and 637)</i> <i>Project Lead: Jaime</i>	<ul style="list-style-type: none"> • Converting BioBase data to shapefiles that will be usable in GIS • 	<ul style="list-style-type: none"> • Receive plant survey reports from McComas • Continue creating maps in GIS with BioBase data
BMPs & Easements <i>Project Lead: Maggie & Kathryn</i>	<ul style="list-style-type: none"> • Continued to work with landowners to resolve existing violation issues on their properties. • Completed several baseline documents. • Worked with several amendment landowners on next steps. • Provided easement amendment draft and mortgage consent to A569271 easement landowner. 	<ul style="list-style-type: none"> • Review amendment requests as they are received. • Work with landowners towards closing out approved amendment requests. • Work with landowners to resolve easement violations. • Complete baseline documentation for each conservation easement property.

JANUARY 2021 PROGRAMS AND PROJECTS UPDATE

PROGRAM OR PROJECT	LAST MONTH'S STAFF ACTIVITIES	NEXT STEPS
Permitting <i>Project Lead: Maggie & Jeff</i>	<ul style="list-style-type: none"> Completed inspections on permit sites and followed up with permittees. EOR provided review on upcoming development projects. Reviewed request for Permit #21.01 and prepared staff recommendation for Board. 	<ul style="list-style-type: none"> Continue to inspect, follow-up on and close remaining open permits. Issue Permit #21.01 if approved by the Board.
Rules Revisions <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> No updates 	<ul style="list-style-type: none"> Review changes with Board Board approves rule revisions this spring
Outlet Channel O&M <i>Project Lead: Jaime</i>	<ul style="list-style-type: none"> Installed camera at outlet 	<ul style="list-style-type: none"> Install 2nd camera at outlet Troubleshoot 1st camera issues
Outlet Channel Bank Erosion (FEMA) <i>Project Lead: Maggie</i>	<ul style="list-style-type: none"> Contractor finished warranty work 	<ul style="list-style-type: none"> Respond to any FEMA questions Follow up on warranty work in spring. Sign off on project once warranty work deemed acceptable.
Outlet Channel Admin <i>Project Lead: Jaime</i>	<ul style="list-style-type: none"> Budget and workplan, reviewing 2020 expenses and planning 2021 	<ul style="list-style-type: none"> Begin PLOC annual report due February

PLSLWD Board Staff Report
Thursday, January 7



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

Subject 	PERMIT #2021.01: Fish Point Road Reconstruction Project		
Board Meeting Date 	January 12, 2021	Item No	4.2
Prepared By 	Maggie Karschnia, Water Resources Project Manager		
Attachments 	1) Location & Subwatershed Maps 2) District Engineer's Report for Permit #21.01 3) The full permit application including project plans can be downloaded at https://tinyurl.com/y5d27ydr .		
Proposed Motion 	A motion authorizing PLSLWD staff to issue Permit #2021.01 to the City of Prior Lake, subject to the conditions listed below.		

BACKGROUND

The City of Prior Lake proposes to reconstruct Fish Point Road from CSAH 44 to TH 13 and associated side streets in a series of two phases. The City is requesting a permit for Phase I of the project at this time which includes reconstruction of the 0.68 miles of side streets (Hidden Oaks Circle, Terri Circle, Timberview Street, Millers Circle, Glory Circle, Omega Trail, and Timber Trail), including utilities, curb and gutter.

Notice to Adjacent Landowners:

On December 31, 2020, the District mailed a notice of the permit application and its scheduled consideration by the Board of Managers. This notice was mailed to landowners within 500 feet of the planned improvements. Staff has not received any responses from notified landowners as of the date of this report.

Note to Permit Applicant:

This report is not a permit. If the District Board approves the project, the applicant must then obtain a permit through the District staff.

Proposed Plan and Analysis:

The project was reviewed for compliance with PLSLWD's Rules for Land Disturbance (Rule C), Stormwater Management (Rule D) and Erosion & Sediment Control (Rule E). The attached memo provides further details on the review by the District Engineer including findings and recommendations.

The proposed project entails:

- 2.75 acres of total impervious surface
- 0.02 acre increase of impervious surface compared to existing conditions
- 5.80 acres of total disturbance

Stormwater Credits:

This project has site conditions that limit the ability for the City to fully meet the stormwater management requirements in Rule D.3(f). As such, the City has requested to use stormwater credits that were banked from the Permit #18.03 Woodside/Huron Project in 2018.

The 2019 Memorandum of Agreement (MOA) for the stormwater credits stipulates that they must be used “towards future City projects provided the projects do not Directly Discharge to an Impaired Waterbody or an Actively Managed Waterbody”. Actively Managed Waterbody is defined as a waterbody that is being managed with a water quality treatment (e.g. Alum treatment, carp management, etc.) even though it is not currently an impaired waterbody.

The project discharges to Lower Prior Lake and was examined for stormwater credit eligibility:

- **Impaired Waterbody:** While Lower Prior Lake is on the MPCA’s Impaired Water’s List for Mercury in fish tissue (2002) and Fish Bioassessments (2018), it is not believed it was the intention of the agreement that these listings would trigger exclusion from the MOA requirement, and that it was more aimed at Nutrients, Turbidity, and Total Suspended Solids Impairments.
- **Actively Managed Waterbody:** As Lower Prior Lake is not actively being managed with alum treatments, carp management, or another reoccurring treatment, District staff determined that it would not be considered an Actively Managed Waterbody and that the stormwater credits in the MOA would be eligible to be used for this project.

Stormwater Deficit:

As noted previously, this project has site conditions that limit the ability for the City to fully meet the stormwater management requirements in Rule D.3(f) which treatment for 33,313 cubic feet. The remaining stormwater credits from the Woodside/Huron project are not sufficient alone to cover the amount required by Rule D.3(f) for this permit project.

Required Treatment for Permit #21.01:	28,450 cubic feet
Remaining Stormwater Credits from Permit #18.03:	- 24,231 cubic feet
Stormwater Deficit:	4,219 cubic feet

The City has identified another potential upcoming project with a water quality practice that could be oversized to provide offsetting credits for this permit project. An MOA between the City and the District is recommended in order to allow it to provide 9,082 cubic feet of stormwater credits for the Permit #21.01 Fish Point Road project.

DISCUSSION

Watershed District Board Decision:

The application was initially received on December 22, 2020 and determined to be complete. To meet the procedural requirements of Rule B and Minnesota Statutes Section 15.99 regarding time deadlines for Board action, the Board must make a decision to either:

- 1) approve or deny the permit application by February 13, 2021

-or-

- 2) provide written notice to the applicant of an extension of the 60-day period and state the reasons for the extension and its anticipated length, which may not exceed 60 days unless approved by the applicant.

Options for Action:

1. Approve the application subject to the conditions noted herein.
2. Table the item until a future date specified and provide the applicant with direction on the issues that have been discussed.
3. Deny the application, stating the reasons for the denial.
4. Other specific actions as directed by the Board of Managers.

RECOMMENDATION**Staff Recommendation:**

District staff recommends Option 1, that the project be approved subject to the application submitted, the supplemental information submitted by the applicant's engineer, and with the conditions noted below.

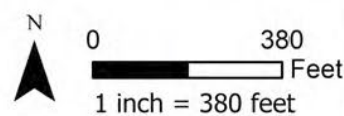
Action Required:

A motion authorizing PLSLWD staff to issue a permit, subject to the following conditions:

1. Memorandum of Understanding between PLSLWD and City of Prior Lake documenting credit deficit from this project.
2. Revised HydroCAD modeling as further identified in the District Engineer's report.
3. Revised erosion control plan including items noted in the District Engineer's report and any additional comments by District staff.
4. The District will waive the requirement for a permit fee deposit.
5. A security deposit (surety) will be required from the contractor in the amount of \$5,800 prior to the issuance of the permit.
6. The permittee shall obtain all other required permits and approvals.
7. The permittee is responsible for the stabilization and maintenance of the adjacent areas disturbed by the construction.
8. The permittee will provide contact information for the responsible erosion control contractor prior to initiating work.
9. The permittee shall invite District permit inspector to the preconstruction meeting and weekly progress meetings.
10. The permittee shall supply an as-built survey within 35 days of project completion. The District shall review this survey as a part of the certificate of completion for the project.



Figure 1 - Location Map
Fish Point Road Reconstruction Project
City of Prior Lake, MN



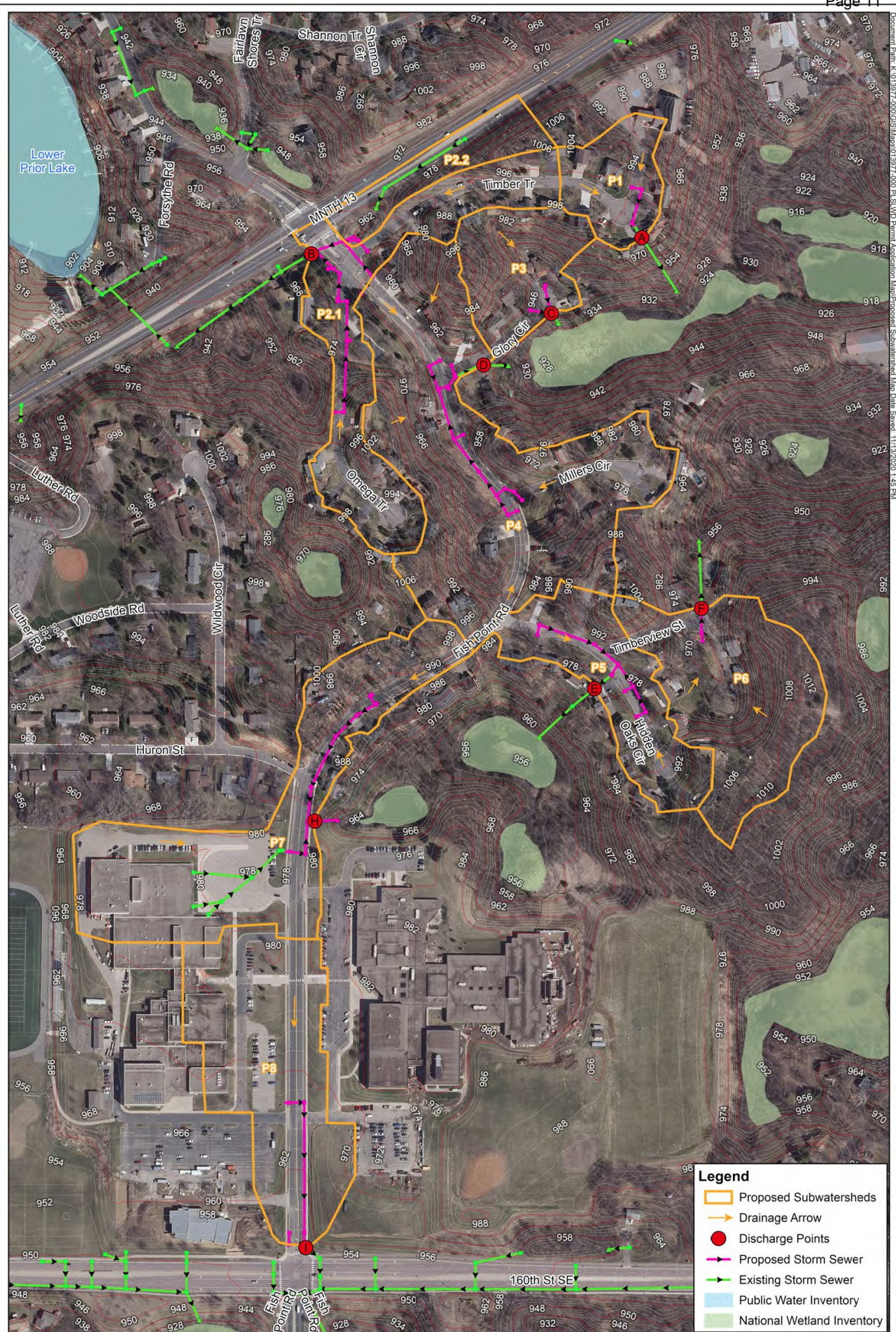


Figure 3 - Proposed Subwatershed Map

Fish Point Road Reconstruction Project
City of Prior Lake, MN



0 250
Feet
1 inch = 250 feet



sediment control contractor prior to initiating work.

2. The permittee shall invite District permit inspector to the preconstruction meeting and weekly progress meetings.
3. The permittee shall obtain all other required permits and approvals.
4. The permittee is responsible for the stabilization and maintenance of the adjacent areas disturbed by the construction.
5. The permittee shall supply an as-built survey within 35 days of project completion. The District shall review this survey as a part of the certificate of completion for the project.

- Exhibits:
1. Permit Submittal dated 12/16/20 prepared by WSB including the following items:
 - a. Permit Memo/Rules Analysis (6 pages) dated 12/16/20.
 - b. Permit Application (2 pages) dated 12/9/20.
 - c. Site Maps (3 sheets).
 - d. Existing and Proposed Conditions HydroCAD models (156 pages) dated 11/24/20.
 - e. Woodside/Huron Memorandum of Agreement (2 pages) dated 3/27/19.
 - f. Calculation of Stormwater Credits (1 page), dated 4/7/2020.
 - g. Stormwater Pipe Calculations (2 pages).
 - h. Plan Set (97 sheets) dated 12/7/20.
 - i. Geotechnical Report (43 pages) dated 3/27/2020.

- Findings:
1. Description – The project includes reconstruction of 0.68 miles of side streets to Fish Point Road between CSAH 44 and TH 13 along with corresponding utilities, curb and gutter. The project disturbs 5.8 acres and results in an increase of 0.02 acres of impervious for a total new/reconstructed impervious of 2.75 acres. Reconstruction of Fish Point Road will be phase 2 of the project and will be under a separate permit.
 2. Stormwater – Runoff from the project discharges to four small wetlands under existing conditions, plus drainage of 7 acres directly (piped) to Lower Prior Lake.
Minor changes to site grading and stormwater routing result in slight increases in runoff rate to Lower Prior Lake (1.3 cfs) and one of the wetlands (1.0 cfs), but in total runoff rates are held below existing

rates.

	2-yr	10-yr	100-yr
Existing	60.6	110.6	403.8
Proposed	59.8	108.9	399.1

Net increase of 0.02 acres of impervious requires volume control for 0.5” from new impervious, or 36.3 CF. Treatment of the 2-yr, 24-hour event (28,450 CF) for water quality is also required. Use of stormwater credits from the Woodside-Huron reconstruction (permit 18-003) is proposed to satisfy the volume control and water quality requirements. However, use of the 24,231 CF of available credits still leaves 4,219 CF that needs to be provided for phase 1 of this project.

The city found limited opportunities for stormwater retrofits on site to meet the water quality requirement and intends to go into a credit deficit with PLSLWD for this project. An upcoming project by the City has been identified, which will have opportunity to oversize BMPs and provide offsetting credits. District engineering has reviewed the project and likewise found limited opportunity to meet water quality requirements on site. One existing depression south of Fish Point Rd and East of TH 13 was identified for potential treatment, but location on MnDOT ROW and private land makes implementation infeasible at this stage of design.

3. Erosion & Sediment Control – An acceptable SWPPP and erosion control plan have been submitted. The plan includes sediment control logs upstream of sensitive resources, rock construction entrances, riprap at culvert outfalls, revegetation specifications and construction sequencing notes. Sediment control logs are needed at several locations to prevent sediment deposition offsite (see item 6 under Conditional Approval).
4. Wetlands – The project drains to four individual wetlands, none of which are located on site and none of which will be altered by the proposed project.
5. Floodplain – There is no floodplain onsite.

PLSLWD Board Staff Report
January 7, 2021



Subject	MAWD Annual Meeting and Trade Show		
Board Meeting Date	January 12, 2021	Item No	4.3
Prepared By	Maggie Karschnia, Project Manager/Interim District Administrator		
Action	Election of 2021 Officers		

OVERVIEW

There are four officer positions to be elected for 2021: President, Vice President, Secretary and Treasurer.

The following is a list of Board Members serving roles in 2020 for reference:

President:	Mike Myser
Vice President:	Curt Hennes
Treasurer:	Bruce Loney
Secretary:	Steve Pany

ACTION ITEM

A motion must be made to nominate a candidates for the positions. The positions may be voted on individually or as a slate of candidates. The President can reside as the chair or presider of the meeting and announces the opening of nominations at the appointed time, when they are in order.

According to Roberts Rules of Order, a motion relating to nominations:

- Can't interrupt a speaker who has the floor or a member making a nomination
- Must be seconded
- Isn't debatable
- Can be amended
- Requires a majority vote (except the motion to close nominations, which requires a 2/3 vote)
- Can be reconsidered if it's a negative vote to reopen nominations

After the votes are counted, the chair reads the results and concludes with a formal declaration of the results.

PLSLWD Board Staff Report
January 7, 2021



**PRIOR LAKE
SPRING LAKE
WATERSHED DISTRICT**

Subject	2021 Board Liaison Appointments		
Board Meeting Date	January 12, 2021	Item No	4.4
Prepared By	Maggie Karschnia, Project Manager/Interim District Administrator		
Attachment	2020 Board Liaison Appointments		
Action	Vote on Board Liaison Appointments		

OVERVIEW

The Board assigns liaisons to key partnership and community meetings on an annual basis. These liaisons serve to provide information to partners and stakeholders about District projects as well as to share important updates from these organizations to the Board that may affect District interests.

A copy of the 2020 Board Liaison Appointments is attached for reference.

ACTION ITEM

A motion must be made to appoint Board liaisons for 2021, stating what revisions are made from the 2020 appointments, if any.

PLSLWD LIAISON APPOINTMENTS 2020

MEETING	WHEN	WHO
City of Prior Lake	City Council Meetings First & Third Monday, 7:00 PM <i>Work Sessions before</i> Prior Lake City Hall, Council Chambers	Frank Boyles
City of Prior Lake Citizen Engagement Committee	CEC Meeting Third Thursday, 4:30 PM Prior Lake City Hall, Parkview Room	Frank Boyles
City of Savage	Council Meetings First & Third Monday, 7:00 PM City Council Chambers	Vacant <i>District Administrator, as needed</i>
Lower Minnesota Watershed District	Board of Managers Meeting Third Wednesday, 7:00 PM Carver County Govt. Center in Chaska	Steve Pany
SCALE – General Membership	SCALE Meeting Second Friday, 7:30 AM Location varies	Mike Myser
City of Shakopee	Council Meetings First & Third Tuesdays, 7:00 PM Shakopee City Hall, Council Chambers	Bruce Loney
SCALE – Service Delivery Committee	Second Monday 10:30 AM	District Administrator
Scott SWCD	Supervisor Board Meeting Third Tuesday, 9:00 AM Scott SWCD Office, Jordan	Curt Hennes
Scott WMO Planning Commission	Commission Meeting Fourth Monday, 4:00 PM Scott County Govt. Center in Shakopee	Bruce Loney
Spring Lake Township	Township Board Meeting Second Thursday, 7:00 PM Spring Lake Town Hall, Prior Lake	Curt Hennes
SMSC	As needed	Mike Myser
CAC	CAC Meetings Last Thursday, 6:30 PM Prior Lake City Hall	Bruce Loney
Sand Creek Township	Township Board Meeting First Thursday, 7:00 PM Jordan City Council Chamber	Curt Hennes
PLOC	PLOC Cooperators Meeting Meets Quarterly, Time/Day Varies Prior Lake City Hall	Mike Myser (Board President)
Metro MAWD	Metro MAWD Meeting Third Tuesday (Jan, Apr, Jul, Oct), 7:00 PM CRWD office in St Paul	District Administrator
Farmer-led Council	Farmer-Led Council Meeting Meets Quarterly, Time/Day Varies Location Varies	Mike Myser
Scott County	Commissioners Board Meeting First and Third Tuesdays at 9:00 AM Scott County Govt. Center in Shakopee	Mike Myser



WORKSHOP MEETING MINUTES

Tuesday, December 8, 2020

Prior Lake City Hall, Parkview Room

public & staff participating virtually

Members Present: Curt Hennes, Steve Pany, Bruce Loney, Frank Boyles & Mike Myser

Staff Present: Maggie Karschnia, Project Manager/Interim Administrator; Jaime Rockney, Water Resources Specialist; and Jeff Anderson, Water Resources Technician

Others Present: Jim Fitzsimmons, SWCD; Troy Kuphal, Scott SWCD; Carl Almer, EOR; Glenn Kelley, Spring Lake Township; Todd Hubmer, Wenck; and Dave Beer, Scott County

The meeting was called to order by President Mike Myser at 4:03 p.m.

District Administrator Position Update

Manager Boyles provided an update on the hiring process for the District Administrator position. Closing date for application is December 13, 2020. The County will be managing the application process and reviewing the initial application for meeting minimum requirements. A scoring/weighting system is being developed based on a point value for criteria to ensure a systematic process for selecting candidates to move forward in the process. The Board will be conducting virtual interviews until the final Board interview which will ideally be in person.

Staff Temporary Workload

With the recent staffing changes, as well as the change in banking and accounting systems, staff workload is being overwhelmed. Shauna Capron has a temporary position with PLSLWD that concludes at the end of the year. The District will be extending Shauna's temporary work until the District is fully hired up and running in order for the District to keep all of the vital projects going.

Accountant Update & Transition

Manager Myser provided an update on the accounting transition. The District is moving forward with changing accounting services from HGK to CLA, but is currently working on how the transition will happen logistically, working on agreements with both parties. HGK is willing to work with the District through the onboarding period to ensure a smooth transition.

2021 Cost Share Docket

Troy Kuphal provided an overview of the updates in the 2021 Cost Share Docket. Significant changes were highlighted and discussed with the Board, including changes/additions/revisions to filter strip & conservation

cover project renewals, no-till & strip till funding; variable rate application; earnest account; removal of raingardens; etc. Prioritizing and ranking of projects was also discussed.

Log Book of Work Duties

Manager Pany noted that a Log Book application has worked very well at the organization he works for and suggested that it, or something similar might work well for the District. Currently the staff tracks time using the GoHarvest application online. Staff will look into the use of Log Book to see if it would be useful for the District.

Upper Watershed Blueprint Draft Report Status

Brian Kallio from Wenck provided an update on the status of the Upper Watershed Blueprint Draft Report. Watershed targets including flood reduction and phosphorus reduction benefits were presented, as well as alternatives screening, and results tables. The GIS mapping tool is in the final stages of being developed which can be used by the Board and staff to compare different potential projects. Wenck sought input from the Board on screening and prioritizing criteria. The Board expressed disappointment that the project was not further along and that a draft report was not yet provided by Wenck.

The meeting was adjourned at 5:52 p.m.



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, December 8, 2020

Prior Lake City Hall

6:00 PM

Members Present:

Mike Myser, Curt Hennes, Steve Pany, Frank Boyles & Bruce Loney

Staff & Consultants Present:

Maggie Karschnia, Interim District Administrator / Project Manager
Jaime Rockney, Water Resource Specialist
Jeff Anderson, Water Resource Technician
Carl Almer, EOR, District Engineer

Others Present:

Jim Weninger, CAC

- **CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Meeting called to order by President Myser at 6:05 PM.

- **2.0 PUBLIC COMMENT:** None

- **3.0 APPROVAL OF AGENDA**

Manager Hennes moved to approve the Agenda. Second by Manager Loney. All ayes. Motion passed 5-0.

PUBLIC HEARING – 2021 FINAL LEVY

Manager Hennes moved to open Public Hearing. Second by Manager Loney. All ayes. Motion passed 5-0.

No Public comment.

Manager Boyles moved to close the Public Hearing. Second by Manager Loney. All ayes. Motion passed 5-0.

OTHER OLD/NEW BUSINESS

- **4.1 PROGRAMS & PROJECT UPDATES**

Staff gave updates on current and ongoing District projects and activities, focusing on Water Quality, Upper Subwatershed Storage and AIS.

- **4.2 RESOLUTION 20-345 – CHANGE THE DISTRICT BANK FROM OLD NATIONAL TO STERLING STATE BANK**

Manager Boyles moved to authorize the five current Board Managers as signatories and the District Accountant, Board Treasurer and Interim/Permanent District Administrator as authorized to receive and view bank accounts and statements. Second by Manager Loney. All ayes. Motion passed 5-0.

- **4.3 FINAL LEVY RESOLUTION 20-344**

Manager Boyles moved to approve the Final Levy Resolution 20-344. Second by Manager Loney. All ayes. Motion passed 5-0.

- **4.4 PERMIT 20.04 STRAUSS DRIVEWAY REMOVAL PROJECT**

Manager Loney moved to approve. Second by Manager Hennes. All ayes. Motion passed 5-0.

- **4.5 MAWD UPDATE**

Discussion from the Annual MAWD (Minnesota Association of Watershed Districts) Conference, held virtually the beginning of December. Discussion only. No vote taken.

- **5.0 APPROVAL OF CONSENT AGENDA**

Manager Loney moved to approve the Consent Agenda. Second by Manager Hennes. All ayes. Motion passed 5-0.

- **6.0 TREASURER REPORT/FINANCIAL REPORT**

Manager Loney summarized the Treasurer's Report and gave updates on District finances.

- **7.0 MANAGER PRESENTATIONS ON WATERSHED RELATED ITEMS**

Discussion only. No vote taken.

- **8.0 UPCOMING MEETINGS/EVENTS**

- PLOC Cooperators Meeting, December 10th, 12:00 PM (virtual)
- CAC Meeting, December 10th, 6:00 PM (virtual)

ADJOURNMENT

Manager Pany moved to adjourn meeting. Second by Manager Loney. All ayes. Motion passed 5-0. Meeting adjourned at 7:15 PM.

Steve Pany, District Secretary



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

SPECIAL MEETING MINUTES

Wednesday, December 30, 2020

GoToMeeting

5:30 PM

Members Present: Mike Myser, Curt Hennes, Bruce Loney, Frank Boyes & Steve Pany

Staff & Consultants Present: Maggie Karschnia, Interim District Administrator / Project Manager
Carl Almer, EOR, District Engineer

Others Present: Brian Kallio, Wenck

- **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting called to order by President Myser at 5:30 PM.
- **APPROVAL OF AGENDA**
Manager Boyles moved to approve the agenda. Second by Manager Hennes. All ayes. Motion passed 5-0.
- **SUTTON LAKE OUTLET PROJECT – SELECTION OF CONTRACTOR**
Manager Loney moved to approve Veit & Company as the contractor for the Sutton Lake Outlet Project. Second by Manager Hennes. All ayes. Motion passed 5-0.
- **2020/2021 ACCOUNTING SERVICES CONTRACT**
Manager Loney moved to approve Clifton, Larson & Allen as the new District Accountant. Second by Manager Boyles. All ayes. Motion passed 5-0.
- **DRAFT UPPER WATERSHED BLUEPRINT REPORT**
Brian Kallio, Wenck, presented on the UWB Report. Discussion only. No vote taken.
- **DISTRICT ADMINISTRATOR HIRING UPDATE**
Manager Loney gave an update on the process of hiring a new District Administrator. Discussion only. No vote taken.

ADJOURNMENT

Manager Hennes moved to adjourn meeting. Second by Manager Loney. All ayes. Motion passed 5-0. Meeting adjourned at 7:05 PM.

Steve Pany, District Secretary



CAC Meeting Minutes

Thursday, December 10, 2020
6:30-8:00 PM

Virtual Meeting

Attendees: Christian, Kim, Jim, Matt, Christopher, Woody.
Staff: Kathryn. Board members: Bruce

- I. Convene meeting – 6:33 pm
- II. Minutes & Agenda
 - a. December Agenda approved
 - b. October Agenda approved
 - c. Schedule for 2021 meetings will be sent out by Kathryn.
- III. CAC business:
 - a. November Board Meeting - CAC Member Report – Ben (could not attend)
 - b. December Board Meeting - CAC Member Report – Jim
 - i. Workshop coverage
 - ii. Staffing updates – Maggie is temp District Administrator
 - iii. New District accountant hired
 - iv. Final budget levy approved
 - v. Lake report cards - the process to create were discussed and reviewed. One observation was the phosphorus on the Buck Lake area is high. However, the clarity is very good.
 - vi. MAWD annual meeting updates from Bruce (it was all virtual)
 - vii. Discussion on carp program activities
 - viii. Drawdown on pond on Northwood road was discussed for carp kill. Is there opportunity to improve the ecology of the pond at this time?
 - ix. Carp are starting to group up; some batteries in the older radio tags are reaching the end of their lifespan so some new carp were radio tagged this fall.
 - x. Carp seining – more resources are available to us to conduct more seining opportunities.
 - c. January 12th Board Meeting Attendee – Woody S.
 - d. 2021 Board meeting attendees needed. Kathryn will send out sign up list.
- IV. Staff Project Updates:
 - a. Diane retired at the end of Nov- interim District Admin is Maggie. Applicants being solicited.
 - b. MAWD Annual Conference held last week.
 - i. This year our district won award for Program of the Year for carp management program.
 - ii. Maggie also received the award for Watershed Employee of the Year.
 - c. New carp mgmt. form for reporting carp schooling, or any other observations and mark the spot on the map. Link is on the district website: <https://carp-espionage-plslwd.hub.arcgis.com/>

- d. Workshop for homeowners that the SWCD putting on for the best use of salt mgmt. for the upcoming winter season on Dec 15- Kathryn will send us the link to sign up to attend if interested.
 - e. Truck purchased for the district's use - arriving in the near future.
 - f. Lake water quality report cards –
 - i. First report cards were done for the larger lakes a couple of years ago.
 - ii. Cadence at this time is to update report cards every 3 years.
 - iii. Grades were given to each lake and areas that are water quality indicators.
 - iv. Grades are to inform the general public, deeper analysis is done by the district looking at full data trends.
- V. Board Liaison Updates & Requests to CAC – Bruce
- a. Switching accountants to Clifton-Larson-Allen (CLA)
 - b. New bank – to Sterling Bank
 - c. Workshop – every year review of cost-sharing programs supported by the SWCD and what will be funded
 - d. Sutton Lake – work out for bid; contractor will be awarded soon so work can commence.
 - e. FEMA – final payment has been approved; payment 30-60 days out.
 - f. Budget approved. Held the tax levy the same as last year.
 - i. Budget broken down into program categories
 - ii. Allocating money aside for future alum or upper watershed projects.
 - g. District Administrator position – panel of interviewers; CAC members will be a possible panel to participate. Will be virtual process at this time.
 - h. Board retreat – coming up in January, any ideas that the CAC members would like to see discussed during this retreat, please provide to Christian to forward to the board. One topic might be the muck digesters. Or the optimization of the I-LIDS program.
- VI. Subcommittee Reports
- a. AIS/Signage: I-LIDS update – Watershed staff with board's approval are negotiating contract for system we want implemented.
 - b. 50th Anniversary (Kim) – no new updates
 - c. Fish Stocking (Christian) – no new updates
 - d. Shoreline Restoration (Christopher, Matt) – board is interested in this area for the CAC to dive into this.
 - e. Storage Assessment, Plans and Wetland Banking (Christopher, Woody, Jim) – Update on Upper Watershed Blueprint
- VII. Other Topics
- a. Update on muck digesters – Christopher/Matt
 - i. Can reduce cost of alum treatments with increase of water quality.
 - ii. Bacteria and cultures taken from lake - naturally occurring enzymes
 - iii. Organic matter on the lake bottom is natural and just can't break down fast enough.
 - iv. Stabilize the natural balance of the lake's sustainability
 - v. The muck removal takes away food for algae growth
 - vi. Most common alternative to muck digestors is dredging of the unwanted muck which is expensive.
 - vii. Muck digestors doesn't remove all muck (80-90% removed).
 - viii. There are certain areas to not use muck digesters – i.e. areas where copper sulfate would be used to kill aquatic plants like curlyleaf

- pondweed. Wait a year after algaecide/herbicide treatments before uses muck digestors; herbicides will kill the muck digester bacteria.
- ix. Biggest impact is to give homeowners the information for use.
- x. Maybe a good use would be in Buck Lake or Geis wetland?
- xi. Other areas on lakes within our watershed were reviewed.
- xii. Cost of muck digesters provided in the slide deck Matt presented – mostly treat the shoreline; not entire lake. \$4,440 for 500 lbs which enough to treat 40 acres or 20 acres heavily.
- xiii. CAC seeks staff to do a review of the muck digestors or if they have previous experience with it.
- xiv. Bruce suggested the board should talk about this at the next retreat. Also a bit more research may be needed prior to a formal presentation to the board.
- xv. Christopher & Matt will look a bit further into rules/regulations regarding use in MN and report back to the CAC
- b. Raymond Park buckthorn removal – Christian
 - i. Christian has been moving residual buckthorn at the park and remulched the walking path. Looks nice!
- c. Effectiveness of Conservation Projects Implemented at Spring Lake (research project) – Christian
 - i. Two college students from St. Olaf did a nice research project that may provide value to the CAC
- VIII. Topics and Goals for Next Meeting
- IX. Staff & Other Announcements
- X. Adjourn: 8:08 pm

Upcoming Meetings:

- Board Meeting: Tues, January 12, 6:00 pm
- CAC Meeting: Thurs, January 28, 6:30 pm

1/12/2021
Prior Lake Spring Lake Watershed District
Claims list for Invoice Payments due for the prior month

Managers will consider approving this claims list - Staff payroll and Manager per diems have already been paid via ADP.

After the managers vote, two Managers will sign checks within three days of the meeting for approve claims.

Then, staff will US mail checks (written on the Old National Bank) to the claims list parties.

Staff will request that all vendors provide information on their invoices to fit into the categories below

UPDATED 1/7/2021

Vendor	Invoice	Description	Amount
1. Watershed District Projects (excluding staff payroll)			
Blue Water Science		2020 Surveys	14,200.00
EOB	00758-0018	General Engineering	891.25
EOB	00758-0019	Permitting	542.50
EOB	00758-0130	Rule Revisions	77.50
EOB	00758-0114	Sutton Lake Outlet Modification	9,372.00
EOB	00758-0130	Water Quality Database	427.50
Metropolitan Council	1117901	Lab Analysis	1,050.75
Metropolitan Council	1118032	Lab Analysis	5,165.00
OTT HydroMet	10034460	Monitoring Equipment	5,849.12
Scott SWCD	2020-270	Quarter 3	33,314.20
Smith Partners	42069	Sutton Lake	346.50
WSB	R-015516-000 23	Carp Management	9,790.50
WSB	R-015516-000 24	Carp Management	1,164.00
Xcel Energy	714007969	December	12.98
Subtotal			82,203.80
2. Outlet Channel - JPA/MOA (excluding staff payroll)			
EOB	00758-0134	2020 PLOC XP-SWMM Updates	2,934.75
EOB	00758-0137	2020 PLOC Vegetation /Stability Inspections	2,610.25
EOB	00758-0131	PLOC Engineering Assistance	271.25
Applied Ecological Services	3394	Maintenance	3,990.00
HG & K		December PLOC	118.75
Subtotal			9,925.00
3. Payroll, Office and Overhead			
ADP Manager Per Diems		Already Paid	412.77
ADP Staff Payroll		Already Paid	18,672.28
ADP Taxes & Benefits		Already Paid	11,598.66
Connexus Credit Union		Health Savings Account	205.38
Diane Lynch		Final PERA Payout	89.47
H SA Bank		Health Savings Account	415.38
HG & K		December	930.00
Metro Sales	1725805	Copy Machine Contract	110.60
NCPERS		Life Insurance	192.00
Optum Bank	95-10067836	Health Savings	45.00
Smith Partners	42070	Contracts	1,039.50
Smith Partners	42068	General Admin & Legal Services	1,436.05
VISA		December	4,502.59
Subtotal			39,649.68

TOTAL

131,778.48

X _____

X _____

PLSLWD Board Staff Report
January 7, 2021



Subject	2021 Permit Fee Schedule		
Board Meeting Date	January 12, 2021	Item No	5.4
Prepared By	Maggie Karschnia, Project Manager/Interim District Administrator		
Action	Approve 2021 Permit Fee Schedule		

BACKGROUND

When the PLSLWD first began administering permits, the Board of Managers determined that it is in the public interest to require applicants to pay the cost of administering, reviewing, and inspecting permit applications rather than using the District's annual administrative levy for such purposes. The PLSLWD collects two types of permit fees for projects:

Permit Fee Deposits: The Permit Fee Deposit (PFD) is due at the time that the permit application is submitted. The PFD includes a \$10 application fee and an amount held in escrow to be used for the actual costs of permit review, field inspections, monitoring and related expenses. Note: In accordance with Rule K, PFDs are not charged to government agencies.

Permit Securities: A Permit Security is a cash security or an irrevocable renewable letter of credit to ensure completion of the permitted activity in accordance with the permit and the rules of the District. The Permit Security is due following Board approval of the application, prior to permit issuance, and can vary in amount based on project activities. Note: In accordance with Rule L, Permit Securities are required from the contractors of government agencies.

In Resolution 19-330, the Board adopted the most recent permit fee deposit and security schedule. This schedule is as listed below:

PERMIT FEE DEPOSITS:

ACTIVITY	PERMIT FEE DEPOSIT
Stormwater Management (new or reconstructed impervious surface):	\$1,000 per acre
Erosion & Sediment Control (area of disturbance)	\$1,000 per acre
Bridge or Culvert Crossing of a Public Water, Prior Lake Outlet Channel, or other drainage way (only drainage ways with tributary area > 100 acres)	\$2,000 per crossing
Drainage Alterations	\$1,000
Buffer Strips	\$3,000

PERMIT SECURITIES:

ACTIVITY	AMOUNT OF SECURITY
Land Disturbance (area of disturbance) <i>IN ADDITON: Land disturbance within 100 feet of a Public Ditch, Public Water or Prior Lake Outlet Channel (parallel distance in linear feet along waterbody)</i>	\$2,000 per acre + \$10 per linear foot
Stormwater Management (acre-foot of volume/water quality storage required)	\$20,000 per acre-foot
Floodplain Alteration (cubic-foot of mitigation)	\$7.50 per cubic-foot
Bridge or Culvert Crossing of a Public Ditch, Public Water or Prior Lake Outlet Channel	\$5,000 per crossing

According the District Rules, the permit fee schedule should be reviewed and approved annually. Any changes to the permit fee schedule require a official resolution by the board.

ACTION ITEM

District staff recommend that the current permit fee schedule continue on without changes. Staff is requesting that the Board approve the continuation of the existing permit fee schedule for 2021.



5.5 - 2021 Board Meeting Schedule

Second Tuesday of each month, starting at 6:00 PM in the Prior Lake City Hall Council Chambers.

Note: Board Meetings will be held virtually as needed when Prior Lake City Hall is closed to the public.

January 12

February 9

March 9

April 13

May 11

June 8

July 13

August 10

September 14

October 12

November 9

December 14



5.6 2021 Citizen Advisory Committee Meeting Schedule

Last Thursday of each month (*unless noted below), 6:30 – 8:00 PM

Parkview Conference Room, Prior Lake City Hall

Note: Meetings will likely continue to be held virtually for at least part of the year.

January 28

February 25

March 25

April 29

May 27

June 24

July 29

August 26

September 30

October 28

November – NO MEETING

*December 9



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

5.7 Selecting the 2021 Official Newspaper

The Board of Managers selects the Prior Lake American as its official District newspaper for 2021.



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

5.8 Selecting the District Depository Bank

The Board of Managers selects Sterling State Bank in Prior Lake as its official District Depository Bank for 2021.

PLSLWD
Cost Analysis
12-31-2020

Preliminary - excludes YE Payables, adjustments, allocations or Grant revenue

	12-31-2020	
	Amount	% of total
<u>Program staff costs</u>	383,712	13.7%
<u>Consultants</u>		
EOR	163,567	
BARR Engineering	28,461	
WSB & Associates	222,322	
Scott Soil and Water Cons.	28,096	
RMB Environmental Labs	18,602	
Wenck Associates Inc	64,203	
Grant Revenue	-	
	525,251	18.7%
<u>Projects - (without staff cost or consultants \$12,000 annual threshold)</u>		
PLOC funding	90,220	
Evergreen Equipment LLC	85,707	
HAB Aquatic Solutions	1,004,694	
Three Rivers Park District	18,573	
WaterGuards, LLC	19,345	
Hard costs, exclusive of prog staff & consultant costs	148,123	
Permitting Revenue	-	
	1,366,662	48.7%
<u>Overhead and Administration</u>		
Staff costs	112,219	
Audit/Accounting/Legal	37,394	
Other admin overhead	28,628	
	178,241	6.4%
<u>Bonds payments</u>	350,917	12.5%
Expenses excluding PLOC expenses per manager report	2,804,783	100.0%

No assurance is provided on this statement.

This statement omits required disclosures.

This statement is prepared on the cash basis of accounting.

PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

Financial Report - Cash Basis

January 1, 2020 Through December 31, 2020

Preliminary - excludes YE Payables, adjustments and allocations

Preliminary - excludes YE Payables, adjustments and allocations

Reflects bills paid through December 31, 2020

Program Element	2020 Source of Funds			
	2020 Levy	Budget Reserve	Grant Funds/Fees	2020 Expenditure Budget
	Administrative Salaries and Benefits	150,799		150,799
	703 · Telephone & Internet	15,400		15,400
	706 · Office Supplies	8,690		8,690
	709 · Insurance and Bonds	8,500		8,500
	670 · Accounting	25,900		25,900
	671 · Audit	10,250		10,250
	903 · Fees	1,200		1,200
	660 · Legal (not for projects)	5,000		5,000
	Administration	225,739		225,739
	Program Salaries and Benefits (not JPA/MOA)	340,202		340,202
Water Qual	550 Public Infrastructure Partnership Projects	-		-
Water Qual	611 Farmer-led Council	51,000		51,000
Water Qual	611 Cost-Share Incentives	58,000		58,000
Water Qual	611 Highway 13 Wetland, FeCl system & Desilt, O&M	57,800		57,800
Water Qual	611 Fish Point Park Retrofits	2,000		2,000
Water Qual	611 Fish Management, Rough Fish Removal	35,805	6,340	46,145
Water Qual	611 Spring Lake Demonstration Project Maintenance	1,500		1,500
Water Qual	611 Raymond Park Maintenance	2,000		2,000
Water Qual	611 Alum Internal Loading Reserve	148,500	458,819	1,056,819
Water Qual	611 County Rd 12/17 Maintenance	5,000		5,000
Water Qual	611 FeCl carp barrier tine replacement project	26,000	64,544	90,544
Water Qual	611 Indian Ridge Maintenance	1,500		1,500
Water Qual	611 Fairlawn Shores Maintenance	1,500		1,500
Water Qual	611 Fish Lake TMDL Implementation	-	3,000	3,000
Water Qual	611 Pike Lake TMDL Implementation	-	3,000	3,000
Water Qual	611 Feasibility Reports	-		-
Water Qual	637 District Monitoring Program	87,100		87,100
Water Qual	GRANT Carp Management/Removal	150,000	90,000	240,000
Water Qual	626 Planning and Program Development	32,000		32,000
Water Qual	626 LGU Plan Review	3,000		3,000
Water Qual	626 District Plan Update	-	50,000	50,000
Water Qual	626 Engineering not for programs	30,000		30,000
Water Qual	648 Permitting and Compliance	12,000		12,000
Water Qual	648 Update MOAs with cities & county	5,000		5,000
Water Qual	648 BMP and easement inventory & inspections	10,000		10,000
Water Qual	626 Comprehensive Wetland Plan Update	-		-
Water Qual	626 Boundary Change Exploration	-		-
Water Qual	648 Non-project Reg. Reporting, Rules & Stand. Rev.	-		-
Water Qual	611 Identify and Mitigate Channel Erosion	-		-
Water Qual	626 Upper Watershed Blueprint	27,500	62,500	90,000
	WQ TOTAL	747,205	648,203	1,938,908
Water Storage	550 District-wide Hydraulic & Hydrologic model	16,000		16,000
Water Storage	550 Storage & Infiltration Projects--Sutton Lake	143,641	63,359	414,000
Water Storage	626 Develop an Upper WS Storage Projects Plan	-		-
	WS TOTAL	159,641	63,359	446,000
AIS	611 Aquatic Vegetation Mgmt	-	6,000	6,000
AIS	637 Automated Vegetation Monitoring	4,700		4,700
AIS	637 Aquatic Vegetation Surveys	20,000		20,000
AIS	637 Boat inspections on Spring, Upper & Lower Prior	20,000		20,000
	AIS TOTAL	44,700	-	50,700
Ed & Out	652 MS4 Education program	-	3,660	3,660
Ed & Out	652 Prior Lake-Savage Schools partnerships	250		250
Ed & Out	652 CAC Training & Supplies	2,500		2,500
Ed & Out	652 Educational signs	2,000		2,000
Ed & Out	652 50th Anniversary projects	5,000		5,000
	E&O TOTAL	9,750	3,660	13,410
	PLOC Restoration, Maintenance & Monitoring	90,220		90,220
	Bond Payments	177,175		177,175
	Total excluding PLOC expenses	1,794,632	715,222	772,500
				3,282,354

Actual Results		
Monthly Paid Expenses	YTD Paid Expenses	Percent Spent
16,059	112,219	
1,484	9,454	
472	6,629	
(990)	8,822	
1,435	28,232	
-	8,065	
14	3,723	
-	1,097	
18,474	178,241	78.96%
21,990	383,712	112.79%
-	474	
-	5,564	
-	34,746	
742	25,267	
-	-	
199	70,395	
994	994	
-	9	
-	1,045,083	
-	3,144	
1,456	97,991	
-	-	
-	-	
-	1,800	
-	-	
-	25,550	
20,222	37,272	
11,437	196,262	
1,721	13,303	
-	2,708	
1,399	30,380	
1,005	9,608	
310	14,950	
-	-	
6,364	16,189	
-	-	
-	194	
1,078	12,438	
-	-	
39	69,237	
46,965	1,713,556	88.38%
-	32,494	
1,506	24,151	
-	-	
1,506	56,645	12.70%
-	5,466	
-	3,862	
-	-	
-	20,788	
-	30,116	59.40%
-	1,160	
-	-	
-	-	
-	-	
58	215	
58	1,375	10.26%
-	90,220	100.00%
-	350,917	198.06%
88,992	2,804,783	85.45%

	PLOC expenses			380,750
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9,569	120,099	31.54%
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	Grant Funds/Fees Anticipated			
Water Qual	611 Farmer-led Council (SWCD)		10,000	10,000
Water Qual	648 Permitting and Compliance		1,000	1,000
Water Qual	648 BMP and easement inventory & inspections		1,000	1,000
Water Storage	637 District-wide Hydraulic & Hydrologic Model (PLk)		-	-
AIS	611 Aquatic Vegetation Mgmt. (Scott County)		-	-
Water Storage	550 Storage & Infiltration Projects (Sutton Lake) DNR		-	-
Water Qual	611 Fish Management, Rough Fish Removal		-	-
	Total Grant Funds/Fees Anticipated		12,000	12,000

No assurance is provided on this statement.

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