

PRIOR LAKE – SPRING LAKE

WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, August 14, 2018

Prior Lake City Hall

6:00 PM

Members Present: Curt Hennes, Charlie Howley, Woody Spitzmueller & Fred Corrigan

Absent: Mike Myser

Staff & Consultants Present: Diane Lynch, District Administrator
Maggie Karschnia, Water Resources Project Manager
Jaime Rockney, Water Resources Specialist
Amy Tucci, Administrative Assistant
Kathryn Keller-Miller, Water Resource Assistant
Jeff Anderson, Water Resource Technician
Carl Almer, EOR, District Engineer

Others Present:

- **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting called to order by President Corrigan at 6:04 PM.
- **2.0 PUBLIC COMMENT:** None
- **3.0 APPROVAL OF AGENDA:**
Manager Hennes moved to approve the agenda. Second by Manager Spitzmueller. All ayes. Motion passed 4-0.

OTHER OLD/NEW BUSINESS

- **4.1 MANAGER PRESENTATIONS**
Managers presented on liaison meetings they have attended and/or other events in the District they have participated in.
- **4.2 INTERN PRESENTATIONS**
Katie Sickmann and Kara Van Lerberghe gave a presentation on their time with the District interning for the summer. Throughout their time they worked on permits, easements, water sampling, bio base and a host of other projects. Hopefully they learned a lot and the District certainly enjoyed having them here for the summer.

- **4.3 PROGRAMS & PROJECT UPDATES**

Staff gave updates on ongoing District projects and activities.

- **4.4 DISTRICT ADMINISTRATOR PERFORMANCE APPRAISAL**

Manager Corrigan acknowledged the Board had met with District Administrator, Diane Lynch, for a job performance evaluation on July 10, 2018.

- **4.5 CITY STORMWATER CREDIT MOA DRAFT**

Maggie Karschnia updated the Board on this project, looking for feedback to move forward. Discussion only, no vote taken.

- **5.0 APPROVAL OF CONSENT AGENDA**

Manager Spitzmueller voted to approve the consent agenda. Second by Manager Hennes. All ayes. Motion passed 4-0.

- **6.0 TREASURER REPORT/FINANCIAL REPORT**

Manager Spitzmueller gave updates on current financial reporting.

- **7.0 UPCOMING MEETINGS/EVENTS**

- CAC Meeting, August 30th

ADJOURNMENT

Manager Hennes moved to adjourn meeting. Second by Manager Spitzmueller. All ayes. Motion passed 4-0. Meeting adjourned.

Charlie Howley, Secretary