

PRIOR LAKE – SPRING LAKE

WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, February 13, 2018

Prior Lake City Hall

6:00 PM

Members Present: Curt Hennes, Charlie Howley, Marianne Breitbach & Woody Spitzmueller

Members Absent: Fred Corrigan

Staff & Consultants Present: Diane Lynch, District Administrator
Maggie Karschnia, Water Resources Project Manager
Jaime Rockney, Water Resource Specialist
Amy Tucci, Administrative Assistant
Carl Almer, EOR, District Engineer

Others Present: Steve Pany, CAC
Jim Fitzsimmons, SWDC

- **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting called to order by Vice President Breitbach at 6:02 PM.
- **2.0 PUBLIC COMMENT:** Steve Pany, Citizens Advisory Committee, made a statement about what the CAC is about and encouraging others to join. He also recognized the District for the carp removal on Prior Lake.
- **3.0 APPROVAL OF AGENDA:**
Manager Spitzmueller moved to approve the agenda. Second by Manager Howley. All ayes. Motion passed 4-0.

OTHER OLD/NEW BUSINESS

- **4.1 MANAGER PRESENTATIONS:**
Managers presented on liaison meetings they have attended and/or other events in the District they have participated in.
- **4.2 PROGRAMS AND PROJECTS UPDATE:**
Staff gave updates on ongoing District projects and activities.

- **4.3 CITY/PLSLWD SAND POINT BEACH PARK AGREEMENT**

Manager Spitzmueller moved to approve the agreement. Second by Manager Howley. All ayes. Motion passed 4-0.

- **4.4 2018 EDUCATION & OUTREACH PLAN**

Manager Spitzmueller moved to approve the Education & Outreach Plan as amended in the workshop. Second by Manager Hennes. All ayes. Motion passed 4-0.

- **4.5 RESILIENT COMMUNITIES LETTER OF SUPPORT**

Manager Hennes moved to approve the Letter of Support for this program. Second by Manager Spitzmueller. All ayes. Motion passed 4-0.

- **5.0 APPROVAL OF CONSENT AGENDA**

Manager Spitzmueller voted to approve the consent agenda. Second by Manager Howley. All ayes. Motion passed 4-0.

- **6.1 CLAIMS LIST**

Manager Howley moved to approve the claims list after moving the BKJ Land Company invoices from Watershed District Projects to the Outlet Channel on the claims list. Second by Manager Hennes. All ayes. Motion passed 4-0.

- **6.2 & 6.3 CASH & INVESTMENTS/FINANCIAL REPORT**

Woody Spitzmueller gave an overview of the District's cash position & spending.

- **6.4 TRANSFER OF FUNDS TO THE JPA/MOA**

Manager Hennes moved to approve the transfer of funds as defined by the District Accountant, Chris Schadow, from the Capital Projects fund to the JPA/MOA group of funds. Second by Manager Spitzmueller. All ayes. Motion passed 4-0.

- **6.5 PERMIT FEE SCHEDULE**

Maggie Karschnia went thru the Permit Fee Schedule, giving a background and potential next steps for possible updates. Discussion only. No vote.

- **7.0 UPCOMING MEETINGS/EVENTS**

- CAC Meeting, Thursday, February 22 from 6:30-8:00 PM, Prior Lake City Hall

ADJOURNMENT

Manager Hennes moved to adjourn meeting. Second by Manager Spitzmueller. All ayes. Motion passed 4-0. Meeting adjourned.

Charlie Howley, Secretary