BOARD OF MANAGERS:
Curt Hennes, President; Marianne Breitbach, Vice President;
Charlie Howley, Secretary; Woody Spitzmueller, Treasurer; Fred Corrigan, Manager

Note: Indicated times are estimates; actual times may vary considerably. Individuals with items on the agenda or
who wish to speak to the Board are encouraged to be in attendance when the meeting is called to order.

Board Workshop 4:00 p.m.

1. CIP Priorities and Budget Review Schedule
2. Update on Stormwater Mgmt. & Flood Mitigation Study and Next Steps

6:00 – 6:05 PM 1.0 BOARD MEETING CALL TO ORDER, PLEDGE OF ALLEGIANCE

6:05 – 6:10 PM 2.0 PUBLIC COMMENT
If anyone wishes to address the Board of Managers on an item not on the agenda or on the consent agenda please
come forward at this time, turn on the microphone and state your name and address. (The Chair may limit your time
for commenting.)

6:10 – 6:15 PM 3.0 APPROVAL OF AGENDA (Additions/Corrections/Deletions)(Vote)
3.1 RECOGNITION OF SENATOR ERIC PRATT AND REPRESENTATIVE TONY ALBRIGHT

6:25 – 6:30 PM 4.0 CONSENT AGENDA
The consent agenda is considered as one item of business. It consists of routine administrative items or items not
requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff
member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.
4.1 Meeting Minutes (June 9th Regular Meeting, June 9th Workshop & June 25th CAC)
4.2 Shoreline Restoration Cost Share Payments (Kubat & Carlson)
4.3 Legislative Summary (Lynch & Corrigan)
4.4 SWCD Conservation Leader Nomination

PUBLIC HEARING – Storm Water Pollution Prevention Program (SWPPP) Annual Public Hearing
• Summary of Annual Report (Lynch)

This public hearing is being held as an option of the District’s Multiple Separate Storm Sewer System (MS4) Permit, a permit
required to operate the Prior Lake Outlet Channel. The public is encouraged to give opinions on the adequacy of the SWPPP;
the District will consider all comments and make adjustments to the SWPPP as deemed appropriate.

6:30 – 6:40 PM 5.0 TREASURER’S REPORT (Claims List Tab)
5.1 Claims List (Vote)
5.2 Cash & Investments (Discussion Only)
5.3 Financial Report (Discussion Only)

CONTINUED ON BACK
6:40 – 7:45 PM

6.0 OTHER OLD/NEW BUSINESS

6.1 Manager Presentations (Discussion Only)
6.2 Projects and Programs (Discussion Only)
6.3 Flood Hazard Mitigation Assistance Grant Resolution (Vote)

7.0 UPCOMING MEETING/EVENT SCHEDULE

- METRO MAWD MEETING TUESDAY, JULY 21, 7:00-9:00 P.M. CAPITOL REGION WATERSHED DISTRICT OFC.
- FLOOD DAMAGE TOUR TUESDAY, JULY 28, 1-4:00 P.M. LOCATION TBD
- CITIZENS ADVISORY COMMITTEE MEETING THURSDAY, JULY 30, 2015, 6:30-8:00 P.M. CITY HALL
REGULAR MEETING MINUTES

Tuesday, June 9, 2015
Prior Lake City Hall
6:00 PM

Members Present: Curt Hennes, Woody Spitzmueller, Charlie Howley
                 Marianne Breitbach & Fred Corrigan

Staff & Consultants Present: Diane Lynch, District Administrator
                            Jaime Rockney, Water Resources Specialist
                            Maggie Karschnia, Water Resources Project Manager
                            Carl Almer, EOR, District Engineer
                            Amy Tucci, Administrative Assistant

Others Present: Steve Pany, Citizens Advisory Committee
                Jim Fitzsimmons, SWCD Board Member
                Barbara Marschall, Scott County
                Greg Wilson, Barr Engineering

- CALL TO ORDER/PLEDGE OF ALLEGIANCE: Meeting called to order by President Hennes at 6:05 PM.

- PUBLIC COMMENT: None

- APPROVAL OF AGENDA: Manager Breitbach moved to approve the agenda with changes given at beginning of the meeting. Second by Manager Howley. Motion passed 5-0.

- 4.0 CONSENT AGENDA:
  Manager Howley moved to approve the consent agenda. Second by Manager Spitzmueller. Motion passed 5-0.

- 5.1 CLAIMS LIST:
  Manager Breitbach moved to approve the claims list. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

- 5.2 CASH & INVESTMENTS:
  Manager Spitzmueller gave an overview of the cash and investments of the District.
5.4 JPA/MOA TRANSFER REQUEST:
Manager Howley moved to approve the fund transfer requested by Chris Schadow, District Accountant. Second by Manager Breitbach. Motion passed 5-0.

OTHER OLD/NEW BUSINESS

- **6.1 MANAGER PRESENTATIONS**
  Board of Managers gave brief comments about different liaison meetings they have attended in the last month.

- **6.2 PROJECTS AND PROGRAMS**
  Staff gave verbal updates on current projects.

- **6.3 RECOGNITION OF THANE TANDE, KNOTTY OAR MARINA**
  Manager Hennes gave appreciation to Thane, owner of the Knotty Oar Marina on Prior Lake, for co-hosting the 3rd annual carp tournament with the District.

- **6.4 TECHNICAL SERVICES RGQ RESOLUTION**
  Manager Spitzmueller moved to approve Resolution 15-298, Water Resources Engineering and Technical Services Pool. Second by Manager Breitbach. Motion passed 5-0.

- **6.5 CAC MEMBER APPLICATION**
  Manager Breitbach moved to approve James Goodchild’s application to join the Citizens Advisory Committee. Second by Manager Howley. Motion passed 5-0.

- **6.6 EASEMENT VIOLATION POLICY**
  Manager Breitbach moved to approve the Easement Violation Policy presented by Maggie Karschnia. Second by Manager Spitzmueller. Motion passed 5-0.

- **6.7 FEMA AND LEGISLATIVE UPDATES**
  Diane Lynch gave verbal updates.

- **7.0 UPCOMING MEETINGS/EVENT SCHEDULE**
  - CITIZENS ADVISORY COMMITTEE MEETING THURSDAY, JUNE 25, 2015, 6:30-8:00 P.M. CITY HALL
  - MAWD SUMMER TOUR JUNE 24-26, DULUTH, MN

ADJOURNMENT
Manager Howley moved to adjourn meeting. Second by Manager Spitzmueller. Meeting adjourned at 7:01 PM.

___________________________
Charlie Howley, Secretary
Members Present: Curt Hennes, Woody Spitzmueller, Charlie Howley, Fred Corrigan & Marianne Breitbach

Staff Present: Diane Lynch, District Administrator

Others Present: Carl Almer, PLSLWD District Engineer/EOR; Maggie Karschnia, PLSLWD Project Manager and Meghan Litsey, WSB Associates

MS4 Rule Changes
Meghan Litsey reviewed Rule Change recommendations as part of the MPCA mandate for MS4 permit holders to update their Stormwater Pollution Prevention Plans along with their regulations. Rules to be amended include: Rule A-Definitions; Rule D-Stormwater Management; Rule E-Erosion and Sediment Control and Rule P-Illlicit Discharge. The draft rules will then be forward to the Board of Soil and Water Resources and all public transportation authorities for review and comment.

Easement Violation Policy
Maggie Karschnia reviewed a draft easement policy, which is designed to assist in regulating perpetual easements for ponding, flowage, drainage and conservation. A draft policy was discussed with the previous board, but was never passed. Maggie stressed that the policy is for PLSLWD internal use only.

Update on the 12/17 Wetland
Carl Almer reviewed the District’s involvement in the 12/17 wetland project and addressed some concerns expressed by managers, such as prominence of weeds. The District is actively monitoring the landscaping in the project to ensure that AES is meeting its contract responsibilities. The City of Prior Lake is negotiating with the County to ensure the correct completion of site BMPs.

Interns’ Backgrounds
Manager Hennes passed around Sarah Kitt’s resume. Sarah is the District’s new monitoring intern. She replaced Adam Lund.

Other
Diane mentioned that the District will organize four tours this year for the managers, LAC and CAC: Storm Damage; 12/17 wetland, Ferric Chloride site and Spring Lake Park Demonstration Site; new projects (Fish Pt. Park, Arctic Lake and Lower Prior) and proposed projects from the Flood study.
Prior Lake-Spring Lake Watershed District
Citizen Advisory Committee

Thursday June 25, 2015
6:30 p.m.
Prior Lake City Hall

Our mission is to manage and preserve the water resources of the Prior Lake-Spring Lake Watershed District to the best of our ability using input from our communities, sound engineering practices, and our ability to efficiently fund beneficial projects which transcend political jurisdictions.

CAC Members present: Jim Weninger, Liz Schramm, Joe Schramm, Jodi See, Roger Wahl and Jim Goodchild

Others present: Curt Hennes, PLSLWD Manager; Jaime Rockney, PLSLWD staff; Liz Weninger, LAC

The Prior Lake-Spring Lake Watershed District Citizen Advisory Committee (CAC) consists of residents who provide input and recommendations to the Board on projects, reports, prioritization and act as the primary interface for the Board to address the current issues of concern of the local citizens.

I. 6:30 p.m. Meeting called to order – Acting Chair, Jim Weninger
II. Agenda approved
III. Introduction of new CAC member James Goodchild
IV. Advisory Group for the Storm water Management & Flood Mitigation Study update.
   o Two of the three public forum meetings have been held. The last meeting is in late July or early August. Barr Engineering will give a final report. Everyone is encouraged to attend the last meeting as this is our last opportunity to provide input.

V. Projects update:
   o PLSLWD Spring Lake property: Great River Greening received a grant that will be used for this project. Volunteers to help will be needed. The District will notify the CAC and LAC when it needs volunteers. Members will notify their respective associations. There will be 3 different shoreline demo areas to show options for shoreline owners.
   o Spring Lake phosphorus levels: Three Rivers Park District takes measurements every other week from ice out to ice in. Jaime showed a bar chart of May measurements for the last 11 years. 2015 is the best at 37. The highest was 2013 at 114 - cause was possibly low water levels, so higher concentration. The alum treatment was done in fall of 2013. Jaime has much more data from Spring Lake and the other water bodies in the watershed and Jim W. is interested in seeing that information – he can get it at the watershed offices. Next alum treatment scheduled for fall of 2016 if needed. The District is trying to get Spring Lake’s water quality standard to be 60 micrograms per liter instead of 40 --from previous measurements it is believed to be a more realistic goal. It is designated as impaired. If a lake is designated as impaired it can be disqualified for specific funding, etc.
   o Results of the carp tournament: 540 lbs. from Prior Lake, none from Spring Lake (it was windy), tie for biggest was 2 each weighing 39 lbs. and caught on lines. Knotty Oar did a great job of hosting the tournament. Next year Knotty Oar may sponsor a night tournament, since more are caught/shot at night and the hunters/fishermen are requesting it.
   o Carp seining: The District will ask the DNR to change the rule about exclusivity for seiners so it can contract its own. (Don Geyer has the permit to work in our watershed and he doesn’t show much interest in doing it anymore).
Carp gates: The 12/17 wetland is getting a carp gate. Curt indicated he hopes to have gates on every inlet/outlet in the watershed area. A grant from the MPCA was received to electronically tag carp, monitor and map their movements, and prioritize gate installations. Note, Spring Lake has 2.5 times the acceptable rate of carp and Artic has 1.5 times the acceptable rate.

Legislative action regarding flood damage in the PLOC (outlet channel): This passed. The District will use the State bonding authority to pay for upfront costs of repairing bank erosion and emergency damage. The first priority is to get trees out of the channel. Diane is putting out RFPs as it has the money to hire this out. Other actions will follow but most likely will be in the winter. In addition the buffer width for ditches, etc., was changed from 50 feet to 30 feet. Note that Senator Pratt and Representative Albright will be at the July 14 PLSLWD managers meeting and it would be good to attend.

II. Discussion items:

- Jodi See proposed an annual contest for Spring and Prior Lakes residents that participate in "Restore your Shore" practices. Can award a “Lake Friendly” yard sign to winners and publish before and after photos on website, Facebook (https://www.facebook.com/cleanwatercleanup), etc. Purpose is to advertise best practices for lake stewardship and encourage more to participate. Liz/LAC noted that residents that have put in rain gardens and shore line restoration are discouraged by the washouts they’ve had due to last year’s heavy rain. Some have given up and put in rock instead.

- Spring Lake Regional Park plan: Plan is to have rustic campsites such as are on Cleary Lake and a public beach and nature center. No swimming to be allowed but there will be fishing, a dock, and walking trails.

- Spring Lake Estate docks/slips: 54 slips is the maximum for the lake in total. Spring Lake Estates has a length exception for 54’. Otherwise the length is 20’ maximum. There is a committee reviewing this.

- Aquatic mapping: Jaime is doing the aquatic mapping again this year and will compare to last year. She is interested to see what effect the alum treatment has had on aquatic plant growth.

- Spring Lake aquatic vegetation survey was not done this year because it was not recommended by Steve McComas of Blue Water Science, since the curly leaf pondweed was not determined to be a nuisance in prior years. However, Jim W. and others now feel that was a misjudgment. It is too late for treatment now as it can only be done when the water temp is less than 60F. Prior Lake Curlyleaf pondweed was treated by PLM (not treated within 150’ of shore).

- Roger would like some brochures he can put up in his neighborhood to encourage residents not to blow grass cuttings into the street. The brochures are available and will be provided to Roger by Liz Weninger.

III. Adjourned at 8 p.m. and photos were taken afterward
Cooperator & Location

Applicant(s): Cathy Carlson
Address: 15347 Breezy Pt Rd, Prior Lake
Location: Township: 115N Range: 22W Sect: 35
City/Town: City of Prior Lake
Watershed: 33122

Project Details

Practice
Shoreline Protection Buffer
Quantity/Units: 212.0 Square feet  Projected Installation: November 2014

Resource Protected
Prior Lake

Project Description
Treatment(s) used to stabilize and protect shorelines of lakes, reservoirs, or estuaries. The purpose is to prevent the loss of land or damage to land uses, or facilities adjacent to the shoreline of lakes, reservoirs, or estuaries including the protection of known historical, archeological, and traditional cultural properties.

Cost Analysis

<table>
<thead>
<tr>
<th>Project Costs</th>
<th>Funding by Source</th>
<th>Approvals/Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Budget Item</td>
<td>Federal</td>
<td>Approval Date</td>
</tr>
<tr>
<td>Incentive</td>
<td>State</td>
<td>Target Project</td>
</tr>
<tr>
<td></td>
<td>SWCD</td>
<td>EPA-319 Funds</td>
</tr>
<tr>
<td>Total: $250.00</td>
<td>PLSLWD</td>
<td>Credit River Grant</td>
</tr>
<tr>
<td></td>
<td>Cooperator</td>
<td>Clean Water Fund</td>
</tr>
</tbody>
</table>
RESIDENTIAL COST SHARE APPLICATION

The Prior Lake-Spring Lake Watershed District will reimburse residents up to $250 for the installation of water quality practices. BEFORE YOU START YOUR PROJECT, fill out & submit this form to info@plslwd.org to determine if you are eligible.

Contact Information

Name  Charles E. & Mary Zagarino

Phone  612-251-1191 Cell
        952-920-7860 WK

Email  maryzagarino666@aol.com

Project Location

Address  15347 Breezy Point Road SE
         Prior Lake, MN 55372

Please select project:

☐ Rain Garden = $250 Maximum Reimbursement
☐ Shoreline Restoration = $250 Maximum Reimbursement
☐ Rain Barrels = $50 Maximum Reimbursement
☐ Turf Management = $100 Maximum Reimbursement
☐ Water Pump Reimbursement = 50% of Cost/Up To $150
☒ Buffer = $250 Maximum Reimbursement

Project Description: 53' of curbside boulevard adjacent to shoreline - approx. 3.5' to 4' deep to water's edge slope. Currently treated as grass. Boulevard. Would like to do plant buffer between curb and water as our restoration process.
Next Steps

1. Complete, sign and submit this form to the PSLWD, via email to info@plslwd.org (scanned with signature), or mail to 4646 Dakota Street SE, Prior Lake, MN 55372.
2. A PSLWD representative will contact you to set up a visit to your proposed project location.
3. If the project meets the requirements of the PSLWD (see below), a representative will sign this form and give you a copy.
4. Build or implement your practice.
5. Contact the PSLWD to schedule a second visit to verify construction of your project.
6. If the project is satisfactorily completed and funds are available, a PSLWD representative will sign this document a second time and provide you with a copy.
7. The District will issue you a check.

Terms & Conditions

To be eligible for cost-share from the District, the following conditions must be met:

1. This form must be completed and signed by a District representative before beginning construction.
2. Technical review from an approved source, such as the Scott SWCD, may be required before the District approves an application; attendance at a Blue Thumb workshop may also meet this requirement.
3. Rain gardens, shoreline restoration (not exclusively rock shorelines), rain barrels, turf management and purchase of water pumps, are examples of practices that be eligible for cost-share.
4. Practices that receive cost-share benefits from the District must display an informational sign visible from a public location, such as a street or lake.
5. Practices must be within the boundary of the Prior Lake-Spring Lake Watershed District.

Charles C. Carlson

Mary E. Carlson-Curry

Applicant Signature

09-12-2014

Date

Linda Stennes

Application Approved By (PLSLWD)

10/14/14

Date

Disbursement Approved By (PLSLWD)

Date
Mary Kay Kubat Shoreline Protection

Cooperator & Location

Applicant(s): Mary Kay Kubat
Address: 14399 Watersedge Trail NE, Prior Lake
Location: Township: 115N Range: 21W Sect: 30
City/Town: City of Prior Lake
Watershed: 33122

Project Details

Practice

Shoreline Protection
Quantity: 1.0 Each Certified Complete: 6/8/2015

Resource Protected
Prior Lake

Project Description
Treatment(s) used to stabilize and protect banks of streams or constructed channels, and shorelines of lakes, reservoirs, or estuaries. The purpose is to prevent the loss of land or damage to land uses, or facilities adjacent to the banks of streams or constructed channels, shoreline of lakes, reservoirs, or estuaries including the protection of known historical, archeological, and traditional cultural properties.

Cost Analysis

<table>
<thead>
<tr>
<th>Project Costs</th>
<th>Funding by Source</th>
<th>Approval &amp; Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Materials $239.92</td>
<td>Federal $0.00</td>
<td>Approved Date 10/14/2014</td>
</tr>
<tr>
<td>Incentive $250.00</td>
<td>State $0.00</td>
<td>Target Project</td>
</tr>
<tr>
<td></td>
<td>SWCD $0.00</td>
<td>EPA-319 Funds</td>
</tr>
<tr>
<td></td>
<td>PLSLWD $250.00</td>
<td>Credit River Grant</td>
</tr>
<tr>
<td>Total: $489.92</td>
<td>Cooperator $239.92</td>
<td>Clean Water Fund</td>
</tr>
</tbody>
</table>
RESIDENTIAL COST SHARE APPLICATION

The Prior Lake-Spring Lake Watershed District will reimburse residents up to $250 for the installation of water quality practices. BEFORE YOU START YOUR PROJECT, fill out & submit this form to info@pslwrd.org to determine if you are eligible.

Contact Information

Name: MARY KAY KUBAT
Phone: 952-923-1935
Email: magykay@tkpric.com

Project Location

Address: 14399 Watersedge Tr NE Prior Lake MN 55372-1461

Please select project:

- [ ] Rain Garden = $250 Maximum Reimbursement
- [X] Shoreline Restoration = $250 Maximum Reimbursement
- [ ] Rain Barrels = $50 Maximum Reimbursement
- [ ] Turf Management = $100 Maximum Reimbursement
- [ ] Water Pump Reimbursement = 50% of Cost/Up To $150
- [X] Buffer = $250 Maximum Reimbursement

Project Description:

Restore vegetation to Deeded Access across from 14399 Watersedge Trail, 10 ft wide strip to lakeshore.

1. Roundup, trimming, pull large weeds
2. Prepare surface
3. Fill one eroded area with fill soil
4. Dormant seed area with Pennsylvania Sedge
5. Install Barrier Mat
6. Add plugs next summer if needed
Next Steps

1. Complete, sign and submit this form to the PLSLWD, via email to info@plslwd.org (scanned with signature), or mail to 4646 Dakota Street SE, Prior Lake, MN 55372.
2. A PLSLWD representative will contact you to set up a visit to your proposed project location.
3. If the project meets the requirements of the PLSLWD (see below), a representative will sign this form and give you a copy.
4. Build or implement your practice.
5. Contact the PLSLWD to schedule a second visit to verify construction of your project.
6. If the project is satisfactorily completed and funds are available, a PLSLWD representative will sign this document a second time and provide you with a copy.
7. The District will issue you a check.

Terms & Conditions

To be eligible for cost-share from the District, the following conditions must be met:

1. This form must be completed and signed by a District representative before beginning construction.
2. Technical review from an approved source, such as the Scott SWCD, may be required before the District approves an application; attendance at a Blue Thumb workshop may also meet this requirement.
3. Rain gardens, shoreline restoration (not exclusively rock shorelines), rain barrels, turf management and purchase of water pumps, are examples of practices that be eligible for cost-share.
4. Practices that receive cost-share benefits from the District must display an informational sign visible from a public location, such as a street or lake.
5. Practices must be within the boundary of the Prior Lake-Spring Lake Watershed District.

Mary Kay Krebs
Applicant Signature

Scott Hawn
Application Approved By (PLSLWD)

9-17-14
Date

Disbursement Approved By (PLSLWD)

10/14/14
Date
Deeded access walkway on Watersedge Tr.

Taylor Creek Restoration Seed = $31.21

PLSLWD Landscape Blanket 49.34

Garden Store MG Green
Fill + pulverized  to move vegetation closer 154.97

Misc. 4.40

Roundup $239.92
Taylor Creek Restoration Nurseries
17921 W. Smith Road • Brodhead, WI 53520
Phone: (608) 897-8641 • Fax: (608) 897-2044
E-mail: info@appliedeco.com • www.appliedeco.com

Quote NO. 15-nss MaryKay Kubat

DATE
May 8, 2015

BUYER
MaryKay Kubat
14399 Watersedge Trail NE
Prior Lake, MN 55372

SHIP TO
same

<table>
<thead>
<tr>
<th>SHIPPING METHOD</th>
<th>DELIVERY DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Speedy</td>
<td>by Friday</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Species</th>
<th>Common Name</th>
<th>Qty</th>
<th>Unit</th>
<th>Price per Unit</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>Low Mow Fescue Blend</td>
<td>care free lawn blend</td>
<td>5</td>
<td>lb</td>
<td>$3.84</td>
<td>$19.20</td>
</tr>
<tr>
<td>Shipping and handling estimate</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$10.00</td>
</tr>
</tbody>
</table>

Totals: $29.20

SUBTOTAL: $29.20

SALES TAX: 2.01

TOTAL: $31.21

Please allow 5-10 working days for order fulfillment, unless otherwise agreed upon.

Terms and Conditions: Prices are valid until 06/30/2015 and do not include shipping or taxes. Sales tax will be applied if applicable. All items are subject to availability. Terms are net 30. A monthly charge of 1.5% will be charged on all overdue invoices. There is a 10% non-refundable deposit due upon placing orders. Please refer to your customer number and order number when responding to this quote. Items held more than 5 business days after requested ship date may be subject to storage fees. Canceled orders are subject to a 25% restocking fee prior to mixing. Mixed orders cannot be cancelled or returned. Address all purchase orders to: Taylor Creek Restoration Nurseries C/O Applied Ecological Services, 17921 Smith Road, Brodhead, WI 53520. Please allow 5-10 working days after order confirmation for delivery and pick-up, unless otherwise agreed upon.
From: Wigen, Katie  kwigenn@co.scott.mi.us
Subject: RE: Landscape blanket
Date: November 11, 2014 at 12:16 PM
To: Mary Kay marykay@tkpinc.com

Mary Kay,

Thank you for checking in. I received your order. I was out of the office Friday and I am again today. I will call you tomorrow with a specific pickup time for Friday.

Thank you,

Katie

From: Mary Kay [marykay@tkpinc.com]
Sent: Tuesday, November 11, 2014 9:16 AM
To: Wigen, Katie
Subject: Landscape blanket

Katie,

Please confirm that you received my phone message last Thursday to go ahead and order one blanket for us.

Thank you,

Mary Kay Kubat
Wall Art Resource
Minneapolis, MN 55416
952 926-3600 o
912 418-6490 c
www.wallartresource.com<http://www.wallartresource.com>

P Before printing, please think about the environment
The information transmitted is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited. If you received this in error, please contact the sender and delete the material from any computer.
**Customer's Name:** Mary Kay Kubat  
**Date:** 5/15/15

**Address:** 4398 Watersedge Tr NE

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Price</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Yd fill dirt</td>
<td>8¢</td>
<td>16¢</td>
</tr>
<tr>
<td>3</td>
<td>yd p2rlo</td>
<td>23¢</td>
<td>69¢</td>
</tr>
<tr>
<td></td>
<td>tax</td>
<td></td>
<td>99¢</td>
</tr>
</tbody>
</table>

**Subtotal:** $154.97

**Notes:** Drop between two houses Wednesday after 2:00

**Certified Paid:** 6/9/15

**Received by:** 4396 + other access trail

**Date:** go through gate if possible

By accepting this ticket you are accepting the material and its measure. (See Back for Warranty)

Fill for "pit of excess sand to bring no mow vegetation closer to shoreline"
GAT 1 FOR 0.48
9 ULIGHTPE 105638901001 0.76 X
9 ULIGHTPE 105638901001 0.76 X
SUBTOTAL 29.11
TAX 1 6.875 % 2.00
TOTAL 31.11
VISA TEND 31.11
ACCOUNT # **** **** **** 3920 $
APPROVAL # 885109
REF # 612600201672
TRANS ID - 46512683647359
VALIDATION - KSSL
PAYMENT SERVICE - E
TERMINAL # 14000011
05/06/15 13:59:25

CHANGE DUE 0.00

# ITEMS SOLD 13
TC# 0912 2500 2671 5222 1125

Low Prices You Can Trust. Every Day.
05/06/15 13:59:25

***CUSTOMER COPY***
June 22, 2015

Curt Hennes, Board Chair  
Prior Lake-Spring Lake Watershed District  
4646 Dakota St SE  
Prior Lake MN 55372

Dear Curt and PLSLWD Board Members,

It is with great pleasure I am writing to inform you that your organization has been selected by the Scott Soil and Water Conservation District Board of Supervisors as one of four finalists in the 2015 Scott SWCD Conservation Leaders Program!

Conservation Leaders is a local program that seeks to promote stewardship by recognizing local citizens, businesses and organizations for their outstanding efforts in conserving land, water and wildlife resources in Scott County. Top conservation achievers are selected in each of four categories including agriculture, organization, government entity and urban/lakeshore.

As the winner in the Government Entity category, you will be recognized with the other finalists at our Appreciation Luncheon on Tuesday, August 21, at the Scott County Extension and Conservation Building at the Scott County Fairgrounds in Jordan. After recognizing you and the other finalists, an overall 2015 Conservation Leader of the Year will be named.

Please accept this as our invitation for you and your choice of up to six Board, Community Action Committee or staff members to attend the luncheon, compliments of the SWCD Board. The event will begin with presentation of awards at 11 a.m., following by a barbecue picnic in the fairgrounds gazebo (weather permitting).

Please RSVP by contacting Diane Hrabe at (952) 492-5425 by Wednesday, August 1. If you have questions, do not hesitate to call me.

Congratulations!

Sincerely,

Troy Kuphal  
District Manager
Managers will consider approving this claims list - Staff payroll and Manager per diems have already been paid via ADP.

After the managers vote, two managers will sign checks within three days of the meeting for approved claims.

Staff will US mail checks (written on the Prior Lake State Bank) to the claims list parties.

Staff will request that all vendors provide information on their invoices to fit into the categories below.

### Claims List

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Invoice</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Watershed District Projects</td>
<td></td>
<td></td>
<td>30,061.70</td>
</tr>
<tr>
<td><strong>Outlet Channel - JPA/MOA (excluding staff payroll)</strong></td>
<td></td>
<td></td>
<td>6,481.75</td>
</tr>
<tr>
<td><strong>Payroll, Office and Overhead</strong></td>
<td></td>
<td></td>
<td>44,078.63</td>
</tr>
<tr>
<td><strong>Debt repayment and Interest</strong></td>
<td></td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td>80,622.08</td>
</tr>
</tbody>
</table>


---

NOTE: All invoices are for the prior month.
PRIOR LAKE - SPRING LAKE
WATERSHED DISTRICT

PLSLWD Financial Report (A) - cash basis
January 1, 2015 Through: June 30, 2015

<table>
<thead>
<tr>
<th>Watershed District Activities</th>
<th>Annual Budget</th>
<th>Budget Adjustment</th>
<th>YTD Paid Expenses</th>
<th>Percent Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>405 Administrative</td>
<td>35,668</td>
<td></td>
<td>21,690</td>
<td>61%</td>
</tr>
<tr>
<td>605 Miscellaneous</td>
<td>-</td>
<td></td>
<td>23,512</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>550 Capital Projects</td>
<td>92,952</td>
<td></td>
<td>23,805</td>
<td>27%</td>
</tr>
<tr>
<td>611 Operations &amp; Maintenance</td>
<td>87,736</td>
<td></td>
<td>23,805</td>
<td>27%</td>
</tr>
<tr>
<td>626 Planning</td>
<td>32,324</td>
<td></td>
<td>2,917</td>
<td>9%</td>
</tr>
<tr>
<td>637 Monitoring &amp; Research</td>
<td>119,338</td>
<td></td>
<td>62,380</td>
<td>52%</td>
</tr>
<tr>
<td>648 Regulation</td>
<td>11,544</td>
<td></td>
<td>2,460</td>
<td>21%</td>
</tr>
<tr>
<td>652 Education Outreach</td>
<td>23,088</td>
<td></td>
<td>1,118</td>
<td>5%</td>
</tr>
<tr>
<td>659 Prior Lake Outlet Channel</td>
<td>131,000</td>
<td></td>
<td>130,838</td>
<td>100%</td>
</tr>
<tr>
<td>741 UWSRVR-BW</td>
<td>-</td>
<td></td>
<td>3,579</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>744 Arctic Lake Restoration</td>
<td>4,858</td>
<td></td>
<td>5</td>
<td>0%</td>
</tr>
<tr>
<td>745 Fish Point Park Retrofits</td>
<td>10,720</td>
<td></td>
<td>8,752</td>
<td>82%</td>
</tr>
<tr>
<td>746 Lower Prior Protection</td>
<td>17,600</td>
<td></td>
<td>5,263</td>
<td>30%</td>
</tr>
<tr>
<td>747 Carp Management</td>
<td>-</td>
<td></td>
<td>3,579</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>920 Debt Service Principal</td>
<td>130,000</td>
<td></td>
<td>-</td>
<td>0%</td>
</tr>
<tr>
<td>920 Debt Service Interest</td>
<td>22,000</td>
<td></td>
<td>10,888</td>
<td>49%</td>
</tr>
<tr>
<td>Budget excluding JPA/MOA expenses, Payroll and benefits</td>
<td>718,828</td>
<td>-</td>
<td>297,205</td>
<td>41%</td>
</tr>
<tr>
<td>JPA/MOA Expenses, excluding Payroll and benefits</td>
<td>242,871</td>
<td>-</td>
<td>117,871</td>
<td>49%</td>
</tr>
<tr>
<td>Total organization budget</td>
<td>961,699</td>
<td></td>
<td>415,076</td>
<td>43%</td>
</tr>
</tbody>
</table>

No assurance is provided on these statements.
PLSLWD Financial Report (B) - cash basis  
January 1, 2015 Through: June 30, 2015

(B) - Including Payroll and Benefits

<table>
<thead>
<tr>
<th>Watershed District Activities</th>
<th>Annual Budget</th>
<th>Budget Adjustment</th>
<th>YTD Paid Expenses</th>
<th>Percent Spent</th>
</tr>
</thead>
<tbody>
<tr>
<td>405 Administrative</td>
<td>98,000</td>
<td></td>
<td>46,888</td>
<td>48%</td>
</tr>
<tr>
<td>605 Miscellaneous</td>
<td>-</td>
<td></td>
<td>32,531</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>550 Capital Projects</td>
<td>138,110</td>
<td></td>
<td>34,738</td>
<td>27%</td>
</tr>
<tr>
<td>611 Operations &amp; Maintenance</td>
<td>130,513</td>
<td></td>
<td>29,459</td>
<td>61%</td>
</tr>
<tr>
<td>626 Planning</td>
<td>48,084</td>
<td></td>
<td>12,186</td>
<td>71%</td>
</tr>
<tr>
<td>637 Monitoring &amp; Research</td>
<td>177,524</td>
<td></td>
<td>93,039</td>
<td>52%</td>
</tr>
<tr>
<td>648 Regulation</td>
<td>17,173</td>
<td></td>
<td>11,368</td>
<td>33%</td>
</tr>
<tr>
<td>652 Education Outreach</td>
<td>34,346</td>
<td></td>
<td>11,368</td>
<td>33%</td>
</tr>
<tr>
<td>659 Prior Lake Outlet Channel</td>
<td>131,000</td>
<td></td>
<td>130,838</td>
<td>100%</td>
</tr>
<tr>
<td>741 UWSRVR-BW</td>
<td>-</td>
<td></td>
<td>6,227</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>744 Arctic Lake Restoration</td>
<td>7,250</td>
<td></td>
<td>1,217</td>
<td>17%</td>
</tr>
<tr>
<td>745 Fish Point Park Retrosfits</td>
<td>16,000</td>
<td></td>
<td>10,364</td>
<td>65%</td>
</tr>
<tr>
<td>746 Lower Prior Protection</td>
<td>26,268</td>
<td></td>
<td>8,749</td>
<td>33%</td>
</tr>
<tr>
<td>747 Carp Management</td>
<td>-</td>
<td></td>
<td>182</td>
<td>#DIV/0!</td>
</tr>
<tr>
<td>920 Debt Service Principal</td>
<td>130,000</td>
<td></td>
<td></td>
<td>0%</td>
</tr>
<tr>
<td>920 Debt Service Interest</td>
<td>22,000</td>
<td></td>
<td>10,888</td>
<td>49%</td>
</tr>
<tr>
<td><strong>Budget excluding JPA/OA expenses</strong></td>
<td><strong>976,268</strong></td>
<td>-</td>
<td><strong>432,005</strong></td>
<td><strong>44%</strong></td>
</tr>
<tr>
<td><strong>JPA/OA Expenses</strong></td>
<td><strong>305,453</strong></td>
<td></td>
<td><strong>150,265</strong></td>
<td><strong>49%</strong></td>
</tr>
<tr>
<td><strong>Total organization budget</strong></td>
<td><strong>1,281,721</strong></td>
<td>-</td>
<td><strong>582,270</strong></td>
<td><strong>45%</strong></td>
</tr>
</tbody>
</table>

No assurance is provided on these statements.
<table>
<thead>
<tr>
<th><strong>PROJECT</strong></th>
<th><strong>CURRENT PROGRESS</strong></th>
<th><strong>NEXT STEPS</strong></th>
</tr>
</thead>
</table>
| **Ferric Chloride Feed System Redesign**  
Ferric Chloride System (Class 550)  
Project Lead: Jaime | • Monitoring the system to see how well it is working | • Will need to replace trees for Finks |
| **CR 12/17 Wetland Restoration**  
Upper Watershed Volume Reduction Grant (741)  
Project Lead: EOR/Maggie | • Applied Ecological Services has been doing selective mowing and spot spraying with herbicide to control invasive/exotic species at the site. | • The City of Prior Lake will be installing the carp barriers  
• Work with City to correct gully damage at site caused by illegal opening of fire hydrant  
• Continue to work with AES & EOR on getting a good cover of vegetation established at the site |
| **Lower Prior Lake Diagnostic Study Implementation**  
LPDS Grant (Class 743)  
Project Lead: EOR/Maggie | • EOR has moved forward on the feasibility and design of the projects.  
• Coordinated with the City on shoreline restoration project to begin this fall. | • Moving forward with feasibility and design of projects.  
• Anticipate bidding out the project this fall/winter. |
| **Carp Management**  
In Lake Management (Class 611)  
Project Lead: Amy & Maggie | • Received signed grant contract from MPCA to move forward with carp management activities. | • Will be submitting a work plan to the MPCA.  
• We anticipate electrotagging fish in August/September. |
| **Clean Water Fund Grants**  
Project Lead: Diane & Maggie | • Worked with EOR and the City of Prior Lake on design and feasibility for the Fish Point Park grant. | • Upcoming neighborhood meeting on July 15th.  
• Anticipate bidding out the project in September and work will likely commence in October. |
| **Site Specific Standard**  
Project Lead: Jaime | • MPCA finished reviewing citizen comments | • MPCA will complete Findings of Fact document  
• If approved by the MPCA Commissioner, it will be submitted to the EPA for review |
| **Subwatershed Assessment**  
Project Lead: Jaime | • Report complete | • Consideration for Cost Shares |
| **H&H Study**  
Project Lead: Diane & Maggie | • Matrix was completed  
• Options will be run through the matrix | • TAC will make recommendations  
• Advisory Group meeting to be scheduled |
## Operations Update

<table>
<thead>
<tr>
<th>PROGRAM</th>
<th>CURRENT PROGRESS</th>
<th>NEXT STEPS</th>
</tr>
</thead>
</table>
| **Monitoring**                             | • Entering data  
  Monitoring and Data Acquisition (Class 637)  
  Project Lead: Jaime  
  • Taking samples and flow measurements | • Complete 2013/2014 annual monitoring report  
  • Continue to monitor lakes and streams |
| **Ferric Chloride System Operations**      | • Monthly DMR Reports completed  
  • Coordination with snowmobile club and SWCD regarding the bridge crossing and fixing erosion issues  
  • Dosing continues  
  • City of Prior Lake troubleshooting low pressure | • Continue sampling weekly and 3x/weekly inspections  
  • Address Curt’s concern about trees in stream |
| **Permitting, ESC & BMP Inspections**      | • Completed site inspections for open permits, worked with contractors to resolve issues.  
  • Followed up with several permittees to move forward on closing out old permits | • Continue to inspect, follow-up on and close remaining open permits |
| **Citizen Advisory Committee**             | •                                                                                  | • Next CAC meeting on July 30 |
| **Education and Outreach**                 | • Working with Manager Breitbach on Education Work Plan  
  • Selected for Green Corps work site | • Put together a work plan for 2015 with flexibility for Green Corps member input |
| **Website and Social Media**               | • Update Cost Share information  
  • “Boosted” posts on Facebook and reached over 6,000 views in newsfeeds and received 80 shares. | • Continue writing posts and updates about projects  
  • Will tweet and/or update Facebook about projects & news |
| **Cost Share Program**                     | • Finalize list of grantees for 2015 with SWCD | |
# Operations Update

<table>
<thead>
<tr>
<th>Easement and Land Maintenance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Land Mgmt (Class 611)</strong></td>
</tr>
<tr>
<td><strong>Project Lead: Maggie</strong></td>
</tr>
<tr>
<td>• Completed nearly half of the necessary yearly monitoring inspections, installing missing easement signs at properties as necessary.</td>
</tr>
<tr>
<td>• BSWR apprentice made progress on completing baseline documentation for BMP easements.</td>
</tr>
<tr>
<td>• Inspect remaining BMP easements, install required buffer signs, and create baseline documentation for easements</td>
</tr>
<tr>
<td>• Continue to work with Great River Greening to secure DNR funding for restoration work at the Spring Lake parcel, explore funding possibilities for stairway and potential parking options</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Aquatic Vegetation Management and Surveys (Class 626 and 637)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Lead: Jaime</strong></td>
</tr>
<tr>
<td>• Treatment completed</td>
</tr>
<tr>
<td>• Summer plant surveys next</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Flooding 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Lead: Diane &amp; Jaime</strong></td>
</tr>
<tr>
<td>• Legislation supporting bonding for PLOC damages passed in the 2015 Special Session</td>
</tr>
<tr>
<td>• Work with the DNR to secure upfront funding</td>
</tr>
<tr>
<td>Activity</td>
</tr>
<tr>
<td>----------------------------------------------</td>
</tr>
<tr>
<td>Prior Lake Outlet Channel (Seg 1)</td>
</tr>
<tr>
<td>Project Lead: Jaime</td>
</tr>
<tr>
<td>PLOC Inspections</td>
</tr>
<tr>
<td>Project Lead: Jaime/Intern</td>
</tr>
<tr>
<td>Gonyea Culvert</td>
</tr>
<tr>
<td>Segment 4a Realignment</td>
</tr>
<tr>
<td>Project Lead: EOR/Diane</td>
</tr>
<tr>
<td>Segment 4b restoration</td>
</tr>
<tr>
<td>Project Lead: Diane</td>
</tr>
<tr>
<td>Segment 5b Development</td>
</tr>
<tr>
<td>Project Lead: Diane</td>
</tr>
<tr>
<td>JPA/MOA &amp; TAC Meetings</td>
</tr>
<tr>
<td>Project Lead: Diane &amp; Jaime</td>
</tr>
<tr>
<td>Invasive Species Removal</td>
</tr>
<tr>
<td>Project Lead: Jaime</td>
</tr>
<tr>
<td>MS4 Permit</td>
</tr>
<tr>
<td>Project Lead: Diane</td>
</tr>
<tr>
<td>PLOC Easements</td>
</tr>
</tbody>
</table>
Local Government Resolution For Flood Hazard Mitigation Grant Assistance

BE IT RESOLVED that ___________________________ , hereinafter referred to as the “Applicant” act as legal sponsor for the project contained in the Flood Damage Reduction Grant Assistance Program Application to be submitted on __________________ and (Month-Day-Year) that _______________________________ is hereby authorized to apply to the Department of Natural Resources (Title of Authorized Official ) for funding of this project on behalf of the Applicant.

BE IT FURTHER RESOLVED that the Applicant has the legal authority to apply for financial assistance, and the institutional, administrative, and managerial capability to ensure adequate acquisition, maintenance and protection of the proposed project.

BE IT FURTHER RESOLVED that the Applicant has the financial capability to provide any required matching funds.

BE IT FURTHER RESOLVED that the source of Applicant’s matching funds shall not include other State funds.

BE IT FURTHER RESOLVED that the Applicant hereby pledges to complete the project or phase if it exceeds the total funding provided by the Department of Natural Resources and any required local match.

BE IT FURTHER RESOLVED that the Applicant has not incurred any costs, and has not entered into any written agreements to purchase property proposed by this project.

BE IT FURTHER RESOLVED that the Applicant has not violated any Federal, State, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the State of Minnesota for the above- references project, and that the Applicant certifies that it will comply with all applicable laws and regulations as stated in the contract agreement.

NOW, THEREFORE BE IT RESOLVED that ___________________________ is hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the ___________________________ of (City Council, County Board, etc) ___________________________ on ___________________________.

(Applicant) (Date)

SIGNED:

______________________________________
(Signature) ___________________________
(Title) ________________
(Date)

WITNESSED:

______________________________________
(Signature) ___________________________
(Title) ________________
(Date)

May 2014