REGULAR MEETING MINUTES
Tuesday, February 14, 2017
Prior Lake City Hall
6:00 PM

Members Present: Curt Hennes, Charlie Howley, Marianne Breitbach, Fred Corrigan & Woody Spitzmueller

Staff & Consultants Present: Diane Lynch, District Administrator
Maggie Karschnia, Water Resources Project Manager
Jaime Rockney, Water Resources Specialist
Amy Tucci, Administrative Assistant
Kathryn Keller-Miller, Water Resources Specialist
Carl Almer, EOR

Others Present: Steve Pany, CAC
Troy Kuphal, Scott County SWCD
Kris Guentzel, Houston Engineering
Nancy Stowe, Houston Engineering

▪ CALL TO ORDER/PLEDGE OF ALLEGIANCE: Meeting called to order by President Corrigan at 6:05 PM.

▪ 2.0 PUBLIC COMMENT:
Steve Pany, Citizens Advisory Committee Chair, gave a presentation on how citizens can get more involved in keeping our lakes clean. Contact information was provided to encourage residents to become a part of the CAC.

▪ 3.0 APPROVAL OF AGENDA:
Manager Breitbach moved to approve the agenda. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

OTHER OLD/NEW BUSINESS

▪ 4.1 ANNUAL COST SHARE DOCKET:
Manager Hennes moved to approve the Cost Share Docket that had been presented by Troy Kuphal, Scott County SWCD during the workshop. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

▪ 4.2 PROGRAMS & PROJECTS UPDATE:
Staff gave verbal updates on current and future projects and activities.
• **4.3 WATER RESOURCES PUBLIC OUTREACH**
  Kris Guentzel & Nancy Stowe, Houston Engineering, presented on a draft “report card” format of providing water quality information for each lake within the District. The information would be used as an educational/information flyer. A couple options were shared. This was an initial discussion item and no vote was taken.

• **4.4 MANAGER PRESENTATIONS**
  Board of Managers gave brief comments about different liaison meetings they have attended in the last month.

• **4.5 RAYMOND PARK: CITY AGREEMENT**
  Kathryn Keller-Miller presented on this project and agreement with the City of Prior Lake. After some discussion and questions from the Board, staff was directed to bring back to next meeting.

• **4.6 STAFF SALARY STRUCTURE CONSULTING**
  The Board reviewed two different proposals (Noah & Associates and Keystone Compensation Group), providing service for updating the District’s compensation guidelines. Manager Breitbach moved to approve Noah & Associates. Second by Manager Hennes. All ayes. Motion passed 5-0.

• **5.0 CONSENT AGENDA**
  Manager Hennes moved to approve the consent agenda. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

• **6.1 CLAIMS LIST**
  Manager Spitzmueller moved to approve the claims list. Second by Manager Breitbach. All ayes. Motion passed 5-0.

• **6.2 & 6.3 CASH & INVESTMENTS/FINANCIAL REPORT**
  Woody Spitzmueller gave an overview of the District’s cash position & spending.

• **6.4 MOA FUND TRANSFER**
  Manager Hennes moved to approve the transfer of funds outlined in Chris Schadow’s request. Second by Manager Spitzmueller. All ayes. Motion passed 5-0.

• **7.0 UPCOMING MEETINGS/EVENTS**
  - CAC MEETING, 6:30-8:00 PM, THURSDAY, FEBRUARY 23RD.

**ADJOURNMENT**
Manager Hennes moved to adjourn meeting. Second by Manager Spitzmueller. Meeting adjourned at 8:25 PM.

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Charlie Howley, Secretary