



PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

REGULAR MEETING MINUTES

Tuesday, June 17, 2025

Prior Lake City Hall

6:00 PM

Members Present:

Bruce Loney, Frank Boyles, Matt Tofanelli,
Beverly Burnett

Members Absent:

Christian Morkeberg

Staff & Consultants Present:

Joni Giese, District Administrator
Jeff Anderson, Water Resources Coordinator
Emily Dick, Water Resources Project Manager
Danielle Studer, Water Resources Specialist
Carl Almer, EOR, District Engineer

Others Present:

Jody Brennan, Scott County Commissioner
Wesley Steffen, Spring Lake Association
Tom Beneke and Jordan Wochenske, Stantec
Steve Albrecht, SMSC

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

Meeting was called to order by President Loney at 6:05 pm. Everyone present recited the Pledge of Allegiance.

• **2.0 SWEARING IN OF MANAGER TOFANELLI**

Manager Tofanelli read his swearing in statement.

• **3.0 PUBLIC COMMENT**

None

• **4.0 APPROVAL OF AGENDA**

- Agenda changes:
 - Added 5.5 to discuss Lower Prior Lake boat ramp.
- Motion to approve amended agenda by Manager Burnett; 2nd by Manager Tofanelli; Passed 4-0.

- **5.0 OTHER OLD/NEW BUSINESS**

- **5.1 Programs & Projects Update**

- Staff provided a report of its many activities the preceding month, and some upcoming events.
 - Prior Lakes are at 902.34' Spring Lake is at 911.44'
 - Staff shared lake data collection efforts and how this informs understanding of lake health
 - Sutton Lake drone monitoring results were shared. There is not enough data at this time to draw conclusions regarding effect of natural drawdown on the lake vegetation.
 - Staff shared a summary of conservation farming practices that have occurred in the District since 2018 via the farmer-led council. These practices are cost effective tool for removing phosphorus.
 - Staff highlighted two upcoming education and outreach events: the Reel Cool fishing School in collaboration with the City of Prior Lake and the Carp Carnival.
 - Staff provided a recap of approach for advancing water quality and flood reduction projects and summarized projects that are high priority pursuit projects, no longer being pursued, or put on hold.

- **5.2 Lake Ridge Estates Stormwater Retrofit Feasibility Study**

- Danielle Studer introduced Tom Beneke and Jordan Wochenske from Stantec to present the study results.
 - Study findings indicate that nutrient reduction projects in the study area do not appear to be cost effective. If some stormwater ponds in the project area are cleaned out, there may be an opportunity to retrofit a water quality project into the maintenance project.
 - Motion to approve and accept the study report by Manager Boyles; 2nd by Manager Tofanelli; Passed 4-0.

- **5.3 Second Amendment to Conservation Easement A744386 by the Shakopee Mdewakanton Sioux Community and Shepherd of the Lake Evangelical Lutheran Church (full details in packet)**

- Administrator Giese presented this item.
 - Steve Albrecht from SMSC presented the view from SMSC and answered some questions during the discussion.
 - Motion to approve the Second Amendment to Conservation Easement A744386 [on PID 254520025] and the cohort memorandum of understanding for execution by the District Administrator subject to the receipt of an original copy of the amendment signed and notarized by Shakopee Mdewakanton Sioux Community and Shepherd of the Lake Lutheran Church and an original copy of the memorandum of understanding signed by the Shakopee Mdewakanton Sioux Community; by Manager Boyles, 2nd by Manager Burnett; Passed 4-0.

- **5.4 Spring West Iron Enhanced Sand Filter Easement Acquisition**

- Emily Dick presented a proposal to acquire an easement for a future iron enhanced

sand filter project in the Spring Lake West subwatershed.

- Motion to authorize board president to sign agreement and easement, with any non-substantive changes on advice of counsel and engineer, and authorize board officers and administrator, on advice of counsel, to perform District obligations under the agreement; by Manager Burnett, 2nd by Manager Tofanelli; Passed 4-0.

5.5 Discuss Lower Prior Lake boat ramp.

- Manager Tofanelli was at the recent “dive the lake” cleanup event where he and others observed some construction debris, materials, and trash left behind by the the boat ramp contractor. Prior Lake Association drafted and will send a message to DNR expressing concern about the debris.
- A motion to have staff investigate and determine next appropriate steps was made by Manager Tofanelli, 2nd by Manager Boyles, Passed 4-0.

• 6.0 TREASURER’S REPORT

Treasurer Morkeberg was absent, Board President Loney summarized the financial information contained in the packet including:

6.1 Monthly Financial Reports (Discussion Only)

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis
- Note: PLSLWD is loaning money to PLOC to pay for the pipe lining project. When the PLOC receives their awarded grant money, the PLSLWD loan will be paid back.

• 7.0 CONSENT AGENDA

- The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience.
 - 7.1 Meeting Minutes – May 20, 2025, Board Workshop
 - 7.2 Meeting Minutes – May 20, 2025, Board Meeting
 - 7.3 Meeting Minutes – May 22, 2025, Board Retreat
 - 7.4 Meeting Minutes – March 27, 2025, CAC Meeting
 - ~~7.5 Claims List and Bank Purchase Card Expenditures Summary~~ **Removed**
 - 7.6 Permit Application 25.01: County Road 18 & Muhlenhardt Road & Utility Improvements
 - 7.7 Rules Equivalency MOA Assistance Scope of Services
 - Motion to approve consent agenda (7.5 removed) by Manager Burnett, 2nd by Manager Tofanelli, Passed 4-0.
- 7.5 Claims List and Bank Purchase Card Expenditures Summary
 - Administrator Giese presented an updated Claims list.
 - Two items added to the claims list that were not originally included in the

packet. These invoices were inadvertently missed and needed to be added to ensure we make payment within our statutory timeframe of 35 days. These items are from the PLM for the Spring Lake curly leaf pondweed treatment and for the upper Prior Lake curly leaf pondweed treatment.

- Motion to approve by Manager Boyles, 2nd by Manager Burnett, Passed 4-0.

- **8.0 UPCOMING MEETING/EVENT SCHEDULE:**

- Board of Managers Workshop, Tuesday, July 15, 2025, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, July 15, 2025, 6:00 pm (Prior Lake City Hall – Council Chambers)
- Carp Carnival- Celebration of Meeting Upper Prior Lake Carp Goal, Saturday July 26, 2025, 10:00 am - 2:00 pm, (Sand Point Beach Park)
- Citizen Advisory Committee Meeting, Thursday, July 31, 2025, 6:00 pm (Prior Lake City Hall – Wagon Bridge Conference Room)

- **9.0 ADJOURNMENT**

- Motion to adjourn by Manager Boyles; 2nd by Manager Tofanelli; Passed 4-0.
- Meeting adjourned at 7:32 pm.

Respectfully Submitted,
Beverly (Ben) Burnett, PLSLWD Secretary, 7/9/2025.