



# PRIOR LAKE SPRING LAKE WATERSHED DISTRICT

## REGULAR MEETING MINUTES

*Tuesday, January 21, 2025*

*Prior Lake City Hall*

*6:00 PM*

Members Present:

Bruce Loney, Christian Morkeberg, Frank Boyles,  
Matt Tofanelli, Ben Burnett

Staff & Consultants Present:

Joni Giese, District Administrator  
Jeff Anderson, Water Resources Coordinator  
Emily Dick, Water Resources Project Manager  
Anne Wilkinson, EOR, Limnologist/Water Quality Scientist

Others Present:

None

• **1.0 CALL TO ORDER & PLEDGE OF ALLEGIANCE:**

President Loney called the meeting to order at 6:04 pm. The Pledge of Allegiance was recited.

• **2.0 PUBLIC COMMENT**

None

• **3.0 APPROVAL OF AGENDA**

- Agenda changes: none
- Motion to approve agenda by Manager Burnett; 2<sup>nd</sup> by Manager Tofanelli; Passed 5-0.

• **4.0 OTHER OLD/NEW BUSINESS**

**4.1 Programs & Projects Update**

- Staff provided a report of its many activities the preceding month, and some upcoming events.
  - Jeff gave a Program update, including that the staff will be moving back into the offices in February; Winter Salt Week is 1/27 – 1/31; Planning a carp seine, Waiting on the carp tracking data to indicate the carp are aggregating.
  - Emily gave updates on the FeCl project moving forward; PLOC is out for bid, with a possibility of construction still this year; Lots of data to analyze from SWCD.

#### **4.2 Ferric Chloride System Assessment**

- This was a repeat from last month, Emily Dick presented the changes and updates.
- Manager Tofanelli said he was satisfied with the updates.
- Motion to accept the report by Manager Boyles; 2nd by Manager Tofanelli; Passed 5-0.

#### **4.3 2025 Board Officer Appointments**

- Motion to elect the slate of current officers to the same positions (Bruce Loney, President; Frank Boyles, Vice President, Christian Morkeberg, Treasurer; Ben Burnett, Secretary) by Manager Boyles; 2<sup>nd</sup> by Manager Burnett; Passed 5-0.

#### **4.4 2025 Board Liaison Appointments**

- Motion to keep assignments the same for 2025 by Manager Tofanelli; 2<sup>nd</sup> by Manager Boyles; Passed 5-0.

#### **4.5 Termination of Watershed Development Agreement, Doc. No. A 816076**

- District Administrator Giese presented the memo included in the board packet and provided background.
- Managers discussed some wording details.
- Motion to Table this item by Manager Boyles; 2nd by Manager Burnett; Passed 4-1.

### **• 5.0 TREASURER'S REPORT**

Treasurer Morkeberg summarized the financial information contained in the packet including:

#### **5.1 Monthly Financial Reports**

- Financial Report
- Treasurers Report
- Cash Flow Projections
- Cost Analysis

### **• 6.0 CONSENT AGENDA**

*The consent agenda is considered as one item of business. It consists of routine administrative items or items not requiring discussion. Items can be removed from the consent agenda at the request of the Board member, staff member, or a member of the audience. Please state which item or items you wish to remove for separate discussion.*

~~6.1 Meeting Minutes – December 17, 2024, Board Workshop~~

6.2 Meeting Minutes – December 17, 2024, Board Meeting

6.3 Meeting Minutes – January 9, 2025, Special Board Meeting

6.4 Meeting Minutes – September 26, 2024, CAC Meeting

6.5 Claims List and Bank Purchase Card Expenditures Summary

6.6 Schedule of 2025 Regular Board Meetings

6.7 Schedule of 2025 CAC Meetings

6.8 Approval of 2025 CAC Members

6.9 Selecting the 2025 Official Newspaper

6.10 Selecting the 2025 District Depository Banks

6.11 Quarterly Investment Summary

6.12 CLA 2025 Outsourcing Preparation Statement of Work Agreement

6.13 District Engineer Master Services Agreement: 2025 Rate Schedule

6.14 2025 WSB Carp Management Services Contract

~~6.15 EOR Work Order: Sediment Coring on Upper Prior Lake~~

- Motion to approve consent agenda (items 6.1 and 6.15 removed) by Manager Burnett; 2<sup>nd</sup> by Manager Tofanelli; Passed 5-0.
- District Administrator Giese presented items 6.1 and 6.15 and highlighted some typos that needed correction
  - 6.1 Meeting Minutes – December 17, 2024, Board Workshop
    - Motion to approve item 6.1 with meeting date corrected by Manager Morkeberg; 2<sup>nd</sup> Manager Boyles; Passed 5-0.
  - 6.15 EOR Work Order: Sediment Coring on Upper Prior Lake
    - Motion to approve item 6.15 with “graft” changed to “grant” by Manager Burnett; 2<sup>nd</sup> Manager Morkeberg; Passed 5-0.

• **7.0 UPCOMING MEETING/EVENT SCHEDULE:**

- Farmer-Led Council Meeting, Thursday, January 23, 2025, 12:30 pm (Spring Lake Town Hall)
- CAC Meeting, Thursday, January 30, 2025, 6:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Tentative Special PLOC Cooperators Meeting, Tuesday, February 11, 2025, 2:00 pm (virtual, link on website)
- Board of Managers Workshop, Tuesday, February 18, 2025, 4:00 pm (Prior Lake City Hall – Parkview Conference Room)
- Board of Managers Meeting, Tuesday, February 18, 2025, 6:00 pm (Prior Lake City Hall – Council Chambers)
- PLOC Cooperators Meeting, Thursday, February 20, 2025, 12:00 pm (Prior Lake City Hall – Parkview Conference Room)

• **8.0 ADJOURNMENT**

- Motion to adjourn by Manager Tofanelli; 2<sup>nd</sup> by Manager Burnett; Passed 5-0.
- Meeting adjourned at 6:55 pm

Respectfully Submitted,  
Ben Burnett, PLSLWD Secretary, 2/6/25