



## CAC Meeting Minutes

Thursday March 28, 2024  
6:00 – 7:30 PM

Attendees:

CAC Members: 7 of 8 members present = 88% ( $\geq 50\%$ )

- Loren Hanson
- Maureen Reeder
- Ron Hoffmeyer
- Curtis Witt
- Anna Alswager
- Richard Schirber
- Amy Butani (MS Teams)
- Ryan Murr

Staff: x-Danielle Studer, x-Emily Dick  
Board members: x-Matt Tofanelli, x-Christian Morkeberg  
Other: x-Lisa Quinn (Spring Lake Township)

CAC Business 6:00 (Meeting called to order at 6:07)

- Introduction of new members: Ryan Murr; Amy Butani
- Approval of the agenda: Motion to approve: Curtis Witt, Second: Richard Schirber, Motion carried.
- Chair Loren Hanson presented Maureen Reeder with a Certificate of Appreciation for her contributions to the CAC during her term.
- Approval of January Minutes: Motion to approve: Ryan, Murr, Second: Curtis Witt, Motion carried.
- Review of February & March Board Meetings: Matt Tofanelli reviewed meeting notes.

Old Business

- Review recommendation process (Staff)
  - Danielle explained the process for CAC members to make recommendations to the PLSLWD Board.
- Use of CAC funds (\$3,500) for Lake Association outreach regarding wakes (vote)
  - Motion by Loren to recommend the use of \$250 of CAC budget for the printing of Spring Lake Association's Spring Lake "Need to Know" maps and \$500 of CAC budget to Prior Lake Association for the printing of Prior Lake Association newsletters, lake maps, or other materials that include messaging which furthers the

#### PLSLWD agenda.

- Plan to monitor SLA map inventory through summer. Spring Lake has approximately 400 in inventory to hand out at boat ramp.
- Willing to work with Prior Lake Association to develop/redevelop resources to align with District messaging.
- Motion to approve: Richard Schirber; Second; Curtis Witt; Motion carried. Passed 7-0 all ayes.
- Ron Hoffmeyer will represent this recommendation at the April Board Meeting.
- Google Chat and Google Drive Check-In
  - Most CAC members have not joined the google chat; Danielle explained how to sign in and explained purpose of the chat group as discussion only. A Google account is required to join, and it is free to sign up.
  - Some expressed that the Google Drive CAC folder is helpful.

#### New Business

- 2020-2030 Water Resource Management Plan Updates (Staff)
  - Emily summarized updates to the WRMP
    - The purpose of many of the updates was to make the District more competitive for grant funding.
    - Some edits were made to correct typos and incorrect information, as well as to remove hyperlinks.
    - 10 year management plans are required by BWSR (Board of Water and Soil Resources) from each watershed.
  - These proposed minor plan amendments that will need to be approved by BWSR.
- District Education and Outreach Plan (Staff)
  - Scavenger hunt planning
    - There is an opportunity for CAC to help with planning.
    - Cristian Morkeberg mentioned previously created Hike the Watershed.
  - Storm Drain Stenciling Planning
    - Dick Schirber said he would forward HOA contacts from Prior Lake.
    - Idea for CAC to stencil during a Farmers Market as a presentation.
  - Volunteering and /or recruiting Volunteers
    - Request for staff to generate dates ahead of time for time for scheduling on members calendars.
- Sub-Committee Interests (Discussion)
  - Loren will email ideas for sub-committees. Asking for members to examine these ideas for discussion in the May meeting.
- Tour Requests for this summer? What do you want to learn more about?
  - Upper watershed tour
  - Cost share projects tour
  - PLOC tour

- District lakes tour
  - Amy Butani suggested the idea of a tour/attend another watershed district or CAC to see what/how they operate and priorities.
- Potential CAC Board meeting/tour June 27, 2024.
- Budget Timeline
  - Emily outlined timeline.
  - Input/feedback is most important early in the process.
  - CAC Members should read early to understand concepts and plans.
- Staff Project Updates
  - Emily outlines District priorities and types of projects that fall within each priority
- PLOC updates
  - Maureen explained that process for the \$2M bonding for PLOC and importance of lobbying.
    - Should the CAC make a visit to the legislature to try to ensure that the PLOC is approved for funding?
    - Make calls to Eric Pratt or others to help keep PLOC top of mind.
    - Construct a letter to Eric Pratt and Capital Investment Committee making decision on funding from the CAC members. Either together or individually.
- Spring Lake township discussion.
  - Lisa Quinn - Raymond Park is currently owned by the city and will come back to Spring Lake township for oversight and maintenance. Signage will be needed, and Spring Lake Township is interested in collaborating with the District on design (not financial).
- Actions to discuss next meeting:
  - Education Materials to create and share with Lake Associations and other partners
- Motion to adjourn at 7:50 pm – Motion: Ryan Murr, Second: Curtis Witt, Motion carried.