



CAC Meeting Minutes

Thursday April 27, 2023
6:11-7:23 PM

Attendees:

CAC Members: 4 of 7 members present = 57% (≥50%)
 Maureen Reeder Woody Spitzmueller
 Ron Hoffmeyer Loren Hanson (Vice Chair)
 Curtis Witt

Staff: Emily Dick
Board members: Matt Tofanelli

CAC Business 6:00 (Meeting called to order at 6:11)

- Approval of the agenda: Motion: Maureen / Second: Curtis / Passed
- Approval of March Minutes Motion: Woody / Second: Loren / Passed
- Review of Board Meetings: Matt Tofanelli
 - Staff presented a draft policy to allow lake associations on Tier 1 lakes to coordinate with District on invasive plant treatments. The Lake associations would handle coordinating with landowners for any treatment within 150' of shore.
 - Discussions on Board expectations for CAC. Desire for early communication between Board and CAC.
 - Presented Fish Lake Management Plan Update.
 - Discussions on rejoining Minnesota Watersheds organization.
 - Discussions on Sutton lake management plan, Buck wetland feasibility study, CD-13 wetland
- Vote on CAC Vice Chair, for 2023
 - Tabled until after meeting frequency decided.
 - To be revisited at next meeting
- Discuss CAC Role
 - Subcommittees
 - Hold on subcommittees until have more members or there is a specific topic we want to break out.
 - Meeting frequency
 - Reducing meetings may make it less laborious and increase attendance.
 - May not help reduce schedule conflicts, could end up with less meetings.
 - Can hold special meetings.
 - Preference to set regular meeting frequency as held on odd months.
 - Motion: Maureen / Second: Curtis / Passed
 - Staff will send a recurring CAC calendar invite.
 - Process to bring items to the Board
 - Clarity on how to get things in the Board packet is desired.
 - Language has been added to Operating Guidelines document.

- Bylaws versus Operating Document
 - Operating Guidelines is preferred term
 - Motion to approve “Operating Guidelines” Document with edits as discussed (odd numbered month meetings, name change to document)
 - Motion Maureen / Second Curtis / Passed
- Vote on Representative for Bylaws Committee
 - Not needed, operating guidelines adopted
- Staff Project Updates
 - Fish Lake
 - District is looking at an updated Lake Management Plan to reconcile two reports with conflicting data.
 - Data collection has begun, and an engagement schedule with landowners and updates at public meetings was reviewed.
 - FeCl System Update
 - District is assessing the lifetime of the tank, if and when any replacements and upgrades are recommended.
 - Currently requesting proposals for consultants to conduct the assessment.
- Actions to discuss next meeting:
 - Review subcommittee focuses
 - Vice Chair election

Motion to adjourn at 7:23pm – Motion Curtis / Second Woody / Passed