

**Prior Lake-Spring Lake Watershed District
Monthly Meeting
June 11, 2002**

Members Present: Craig Gontarek, William Kallberg, David Moran, Roger Wahl

Members Absent: Larry Mueller

Staff Present: Bryce Huemoeller, District Attorney
Ed Matthiesen, Montgomery Watson Harza
Paul Nelson, District Administrator
Jim Eggen, District Technician
Lynn Cyrus, Program Assistant
Yolanda Coleman, Office Assistant

Others Present: Nick Polte, Bill Morris, Tina Carstens

1. CALL TO ORDER: Meeting called to order by Vice President David Moran. Mr. Moran also announced that President Gontarek had called him and said he would be approximately 30 minutes late for the meeting.
2. PUBLIC COMMENT: Vice President Moran asked if there were any public comments. There were none.
3. ROUTINE BUSINESS:
 - A) Approve monthly minutes.

Motion to approve May 2002 Monthly Minutes by David Moran. Second by William Kallberg. Motion passed 3 ayes.

4. ATTORNEY'S REPORT: Bryce Huemoeller stated he had nothing to report.
5. TECHNICIAN'S REPORT:
 - A) Permits

Wensmann 3rd Addition, Application #02.16. Jim Eggen displayed a map of area covered in the application and reminded the Board that at a previous meeting it had been decided that a separate permit should be applied for even though it will become a part of the Wensmann 1st and 2nd additions permitted under Permit 00.06. Mr. Eggen also asked for consideration and approval of an amendment to Permit 00.06. He said Wensmann has an easement for the drainage system, purchased the .57 acre tract, and approval of the landowner Kuper, for the drainage into his wetland.

Motion by William Kallberg to approve Permit Application #02.16 Wensmann 3rd Addition. As indicated in Staff report this is for the addition of a 4-unit townhouse building and a 77-foot extension of the stub length of Wilds Ridge Road on a site of about .57 acre. It includes a waiver from the infiltration requirement, justified because the project is directing most of the roof drains to pervious areas, and the project discharges to wetland with known infiltration capacity. Second by Roger Wahl. Motion passed 3 ayes.

Motion by William Kallberg to approve the application for amendment to Permit 00.06 to modify the drainage configuration to include the stormsewer, as it has been constructed to flow out of the stormwater pond within Wensmann 2nd, to the east, across a part of Regal Crest development, and emptying into Kuper's wetland. Second by Roger Wahl. Motion passed 3 ayes.

Red Cedar Heights Permit Application 02.02. Jim Eggen showed a map of the area and explained that it is for development of a 4 ½ - 5 acre tract to lay out seven single-family residential lots and to extend Overlook Drive across the site and connect to Mushtown Road. He explained the applicant has requested two variances; to the stormwater treatment pond and the rate control requirements. The City and the applicant do not want a stormwater treatment pond on the backside of the site due to topographic and maintenance access constraints. In lieu of the stormwater treatment pond they are proposing a stormwater treatment structure on the edge of the road. This would be more accessible and would give most of the treatment as a stormwater treatment pond would give. He said the question tonight is whether to grant the variances and the alternative buffer strip around the wetland.

Dave Moran requested that note be made that President Gontarek arrived at 7:20 PM

Dave Moran asked how the District could approve a hard surface road through a wetland.

Ed Matthiesen replied that the District is not the determining unit that has control, they can comment on it but the City is the local unit responsible for the wetland. He said the District's responsibility is rate control and water quality. Jim Eggen said that part of the answer is that the existing stub of Overlook Drive is directed at the wetland. Paul Nelson said that Staff had considered the same question and he spoke to Pete Beckius at Scott County. He said the determination had been made that the wetland was probably created when Mushtown Road was constructed and cut off the drainage to the south. Ed Matthiesen said a cul de sac had been proposed but the City rejected that.

William Kallberg asked what the length was from Toronto Avenue to Overlook Drive. Jim Eggen replied it is approximately 200 feet. William Kallberg asked if there was major traffic there that would require the road. Bill Morris said no, but it will afford access to utilities and another alternative for emergency access. Dave Moran asked if there was a requirement for two accesses for emergency alternatives. Bill Morris said that is up to the City Planners.

Dave Moran asked if the Alternative Buffer Strip under Rule J 6 has been resolved. Jim Eggen said that is a question before the Board to be considered with the Application. He pointed out the strip on the map and said it is about 25.2 feet and the requirement is for 30 feet. He asked Bill Morris to explain. Mr. Morris said that they referred to the rules allowance for hardship or unusual development. He said they have extended as far as they can and still leave maintainable yards around building structures.

Craig Gontarek asked how much the houses are restrained. Mr. Morris said they were all pretty much at the limit of 30 feet from high water elevation.

Motion to approve Permit Application 02.02 by David Moran. Second by William Kallberg. Motion passed 4 ayes.

Jim Eggen asked for clarification that the motion includes the alternative buffer strip. The Board said yes.

Permit Application No. 02.14 Wilds North. Jim Eggen said the project is approximately 77 acres entirely within the City of Prior Lake and partially within the Watershed District. He pointed out the area on the map and which part/s are in the District. He said there is an alternate buffer strip of 10 feet proposed around the wetland. The question before the Board is whether to approve the alternate buffer strip as opposed to the full 30-foot requirement. Dave Moran asked the direction of the drainage on the west side. Jim Eggen and Nick Polte showed the drainage of the development on the map. Dave Moran asked what the hardship is for the alternate to the 30-foot buffer. Nick Polte said that in the District Rules it states that due to the location of the wetland and the logical progression or use of the property and between the wetland and the road or building path there is

only room for a 10-foot buffer. Paul Nelson also pointed out that the rules allow for wetland quality to be considered in deciding an alternative buffer strip, and staff concurs that the existing wetland is not of high quality.

Motion by William Kallberg to approve Permit Application No. 02.14 Wilds North, with the alternative buffer strip as requested by the applicant and including the items listed by Staff on the review date 6/6/02; review fees, security, recording of buffer strips prior to construction. Second Roger Wahl. Passed 4 ayes.

Permit Application No. 02.13 Jeffers South. Jim Eggen pointed out the project on the map. It is approximately 34 acres totally within the City of Prior Lake and the District. He pointed out the drainage route on the map. The applicant is requesting a variance to the stormwater treatment requirement on the western portion of the site. They are proposing a stormwater treatment structure (Vortechincs) in lieu of the pond. They are asking for this due to constraints involved on the west side, including the slope, tree preservation and accessibility, nearness to maintainable backyards, etc. Nick Polte said that only about 1/3 of the site drains to the west. Jim Eggen said that the infiltration basin serves the entire site, but does not take water from the entire site. Paul Nelson asked about rate control. Nick Polte said that overall considering both east and west flow rates they do get right at the rate control for the entire site. Jim Eggen said the proposal also includes a buffer strip of about 30 feet on the west edge of the site and on a small wetland in the northeast corner.

He said that he there is some consideration for a trail next to the buffer strip. Nick Polte said they are looking at a regional trail system for the wetland.

Dave Moran asked what the drainage contribution was to the outlet. Paul Nelson said it meets rules requirements except water quality in one spot and in some instances exceeds requirements.

Motion by David Moran for approval of Permit Application No. 02.13 Jeffers South. Second by Craig Gontarek. Motion passed 4 ayes.

Craig Gontarek asked Nick Polte what the time frame is for grading etc. Nick Polte replied that it would take about two weeks for grading permits, so it would probably be around the beginning of July.

Paul Nelson said there were two other items under the Technician's Report. One is that a request was received from the DNR to comment on the Water Appropriations Permit that is being considered on the Steve Meyers property. He did submit comments a few days ago. He said what is involved is the property is on Rice Lake and there is a pump in a ditch that is used to pump water over a crossing toward Rice Lake in an effort to dewater the ditch. The applicant has submitted a permit to the DNR to replace that pump for agricultural purposes. The Wetland Technical Advisory committee inspected the site and Jim Eggen accompanied them. TEP (Technical Evaluation Panel) responded that agricultural use needs to be defined, as they don't see much agricultural use of the property even with a pump. Second is that even if approved they cannot decrease the size of the historic wetland. Mr. Nelson said he researched and found that it would not be a land disturbing activity. It would be a drainage alteration. He said the District does have an exclusion for agriculture operation in the drainage rules. He said he sent a letter to Pat Lynch of DNR that he concurs with the TEP finding that the agricultural use needs to be further defined and they can not decrease the existing wetland. He said the District does not have jurisdiction the way the request is proposed, but the application does not make it clear whether it is for agricultural or other purposes. William Kallberg asked where the drainage would be pumped. Paul Nelson explained and stated that there is some question that it would just laterally flow back. The Board requested that they be kept informed of any decisions on the request.

Paul Nelson said the other item was that President Gontarek had wanted to discuss giving Managers more time to review permits. President Gontarek said he planned to do that under the OTHER OLD/NEW BUSINESS.

Paul Nelson requested a delay of the Engineer's Report and move to: 7 OTHER OLD/NEW BUSINESS, A) City of Savage Wetland Management Plan to allow Tina Carstens of the City of Savage to give her presentation at this time. The Board approved and Paul Nelson introduced Tina Carstens. He said the purpose of asking Tina Carstens to explain the Savage Wetland Plan is that as the Members and Staff review the District Rules and the Watershed Management Act, that the District has authority under Rule 103D to set standards and as local communities meet those standards permitting or regulation of the rules can be turned over to them. He said that the City of Savage has done background work for a specific wetland management plan. He said the part that overlaps with the District is the buffers requirements. He said the discussion would be if District considers what is in their plan is equivalent to what the District requires for buffers.

Tina Carstens said that what they did in their plan is wetland inventory and classification. Using aerial photos and NWI methods over three hundred wetlands were identified within the City boundaries. For each wetland to which they had access they performed a functions and values analysis and then placed them in four different management categories. She then used overheads and explained the four categories:

The highest category was Preserve Wetlands and there were 80 of them. The other categories are Manage 1, Manage 2 and Utilize. Most of the wetlands fall into the top two categories. Recognizing that most of the wetlands were of the higher quality they wanted to help protect them. One of the methods is a buffer requirement. The buffer requirement is that homeowners must establish a buffer strip of vegetation of at least 16-1/2 feet around any water source including stormwater ponds. Requirements for the Preserve Wetlands is 50 feet, for Manage 1 Wetlands is 40 feet, Manage 2 Wetlands is 30 feet and Utilize Wetlands is 16-1/2 feet. Dave Moran asked what makes a Manage 2 Wetland a Manage 2. Paul Nelson explained the rating categories, that they are based on functions values rating each of; wetland type, wildlife, water quality, water retention, etc, high, medium, low for each. Tina Carstens said that they differ from the District requirements, of 20 feet minimum and 30 feet average, they use the categories listed. Paul Nelson noted that their low quality wetlands requirements of 16.5 is the only one smaller than the District's requirements for buffer strips. He said that under District Rules, alternative buffers down to 10 feet can be considered. Tina said there can be some flexibility if the owner or developer does their own assessment and can show a wetland has been degraded or there is a hardship.

Tina said that like the District they do require wetland marker signs. They are 8-1/2 X 11 and very similar in appearance to the District signs.

Paul Nelson asked that other than buffer monuments, how do they plan to protect them. Tina replied by use of drainage utilities easements. David Moran asked what they do for redevelopment. Tina said they maintain these requirements for redevelopment areas. Paul Nelson said the District can go to a 10-foot buffer and they require conservation easements. He said that if they want to determine if the Savage plan is equivalent, they need to consider whether the drainage and utilities easements afford the same level of protection as a conservation easement. He said that did not need to be answered at this meeting, but would suggest that the Board ask the District Attorney to research that issue. Paul Nelson asked Tina if the City would consider requiring conservation easements. Tina replied she does not really know what a conservation easement is or the difference from the utility or drainage easement. Paul Nelson replied that conservation easements restrict use by a landowner where drainage and utility easements allow a use by a public entity. Attorney Bryce Huemoeller explained that drainage and utility gives the City the right to enter and put in any drainage and utility facility that serves the public purpose and a conservation easement says they cannot do anything including drainage and utility. He said that in a way a conservation easement is totally inconsistent with a utility easement, but yet the County in particular requires utility easements for the buffer zone, where in fact it is really the opposite to the restriction. Paul Nelson said it is common practice for most municipalities and counties to have utility easements over any water feature. President Gontarek asked if Mr. Nelson could find out how much compliance there is with the easements. Paul Nelson said he could talk to them and he thinks it would be interesting and worthwhile for the District

Attorney to lay out the different easements. He said he believes that the City of Prior Lake will also claim they are equivalent to our rules since they require drainage and utility easements. However, they are different kinds of easements.

President Gontarek said part of the problem is that there are not too many demonstrations for people to view that are properly landscaped. He said they could have a policy discussion about when they grant easements, if they are going to be less than 30 feet, there must be a landscaped buffer, and a developer commitment to maintain it for two years. That would provide some demonstration sites. Paul Nelson said that Lynn Cyrus would have more to report on this later in the summer and they have found so far that it is catching on with some homeowners, and some are already planning to return all or parts of yards to native vegetation. He said DNR has started a project called Neighborhood Wild to help people in urban settings to improve wildlife values. He said he will try to find out more about this project and if it is something he can refer to people they talk to in the Lake Friendly project. He said it may not be important to try to make this more of a commitment by landowners than control by the District, etc.

President Gontarek returned to the issue of time needed to review permit application by the Board as was brought up under the Technician's Report. He said that when there is a variance to be considered that there be a set number of days, after being made aware of the variance, to review the permit. He said the Managers receive the packets just a few days before the meeting which is not sufficient if there are variances and the Board Members would like to view the site, discuss among themselves and with Staff. Managers and Staff discussed the alternatives. It was decided that for the next meeting, they would try sending out the tentative list of applications prior to the meeting packets.

6. ENGINEER'S REPORT:

A) Outlet Channel Project:

Ed Matthiesen said he had been working with Paul Nelson and one thing looked at was the cost splits for the 65 cfs versus 50 cfs. He reviewed the costs, proposed and revised cost splits between the District, the City of Prior Lake and the City of Shakopee. Paul Nelson said they met last year and discussed how they wanted to change the Joint Powers Agreement with Shakopee and City of Prior Lake. He said Shakopee is now really interested in the cost splits. He said Shakopee is considering their CIP and wants to consider including some money for the Outlet Project. Bruce Loney the Public Works Director requested some updated costs. Paul Nelson reviewed the handouts on the splits and explained that there are four different options for costs splits and within each option two different alternative selections. He explained the proposed and revised splits. He said easements are broken into two types, wider to go out to 50 feet which is appropriate to splits and flood easements which are not appropriate to split. Flood easements are needed to the City's contribution to the flow and they should be responsible for those. He referred to Attachment 5; a copy of a letter to Mr. Loney at the City of Shakopee regarding future JPA and changes to the language. He said Shakopee is interested in cost and needed something by tomorrow. Paul Nelson requested that Option 1 be sent to them to use as not the final say for JPA, but for their CIP Planning. The Board agreed.

Paul referred to #2 in the Topics for Board Meeting memo; Finalizing the Concept Plans. He said that in order to do this they need to get a cost estimate. He said the Kestrel Design Group submitted the proposed estimated fees for items that were outside the original scope of work; attachments 2 and 3. He said attachment 4 is a draft report outline that he prepared for an engineer's report. He asked for approval from the Board for this report and for the out of scope estimated fees for Kestrel Design Group. The Board approved getting costs for preparation of the engineer's report according to the outline..

Motion by David Moran to approve Proposals for Estimated Fees for the Kestrel Design Group; #01152-40 Budget for Construction Outside the Original Concept Plan Scope not to exceed \$2,580.00 and #01152-11 Context Plans Completion Outside the Original Concept Plan Scope not to exceed \$2,910.00. Second by Craig Gontarek. Motion passed 4 ayes.

Paul Nelson said that last month he had handed out a copy of Attachment 1 which is a draft of mission goals for the outlet project to be included on the cover sheet that Peter is preparing and asked if the Board had any thoughts or changes to the document. He asked Ed Matthiesen to review the thoughts that he had sent. Ed Matthiesen said it had not mentioned that part of the goal is also accommodating the Cities of Prior Lake or Shakopee flow rate. He recommend including this information based on existing conditions. He said both cities are stating the rate of runoff could be less than under existing conditions. He said the goal is to have the channel very stable for the flow rate at the 2-year plus the 65 CFS discharge. Paul Nelson said that 65 CFS for the 2 year storm is the base channel that they don't want moving around and keep it in a fixed stable location. He asked the Board if he could have their thoughts of this within a week.

B) Model Calibration:

Ed Matthiesen used overheads to review the addition of 1981 and 1998 elevations. If they outlet in March or April they are able to control when they reach the 904 level. Paul Nelson said this will help with the early summer storms.

7. OTHER OLD/NEW BUSINESS:

Paul Nelson requested to hear item D next so Lynn Cyrus does not have to wait longer.

D) Lake Friendly Checklist:

Paul Nelson introduced Lynn Cyrus and explained that she is an intern working on this project for the summer and that it was written up in the paper.

Lynn explained the project to date and the initial contact of residents. She sent about 120 to 130 letters to landowners about the project and so far 22 have agreed to participate. She said she has visited about 12 or 13 of those participants. She said each visit is about 30 to 40 minutes to meet with and answer questions for the landowner. She then walks the property. About a week later she calls the landowner and explains the coupon program. With a coupon a participant can select up \$100.00 worth of native plants, a consultation with a landscape ecologist, a rainbarrel, CDs, lakescaping book, lawn aerator rental and phosphate free soap. About a week later she will again contact them to find out what they want and mail the recommendations and coupons.

She also developed a wall poster to hang on the wall of the top ten tips for follow-through yard maintenance, and contact numbers for the County and the Watershed District. She also developed stickers for lawnmowers.

Paul Nelson said they had been writing personal letters to participants regarding things they might consider doing differently. He said they are trying not to critique, but just make suggestions. He said they started with people they knew and that were also aware and to do training with the Lake Association as partners in the project.

He said he feels most participants will probably pick native plants or the landscape ecologist. He said there are about a half dozen landscape ecologists that are willing to participate. He said that he sent a letter to each explaining that if they wanted to be on the list they needed to be aware that they are working as an independent contractor, not as an employee of the District. The ecologist will visit the property and meet with the landowner for consultation of approximately an hour. The consultant fee will be \$75.00. The landowner can choose the ecologist and \$25.00 worth native plants for the coupon value of \$100.00. The landowner will give the coupon to the consultant who will submit it to the District for reimbursement.

Paul Nelson said he is very pleased with the project so far and that Lynn is doing a very good job, due to her knowledge and expertise in graphics with regard to designing the coupons, posters, etc.

B) Rules Revision:

Paul Nelson said that he and Attorney Huemoeller had not anticipated spending a lot of time dissecting the comments that have been received. He said they do have a meeting scheduled with Doug Snyder of BWSR. They are also requesting a meeting with Larkin Hoffman & Lindgren and the Builders Association to discuss their comments. Then they can decide whether to discuss this at the next meeting or in a workshop setting.

He asked for permission to set up the meeting with the Builders Association and if any of the Managers want to participate. The Board said to set up the meeting and advise them of the date, then if any of them are going to attend they will advise Paul.

C) South Spring Lake Wetland:

Paul Nelson said he said some information in the packets; some of the surveys and the Kestrel Design Concepts. He said the goal tonight is to obtain the Board's approval to schedule an informational meeting at the beginning of the next meeting to invite the people who called and were concerned. He said Ed Matthiesen would review his comments.

Ed Matthiesen said he and Paul had engaged Valley Surveying to check the elevation of the outlet for Spring Lake and the three pipes under Highway 13. He said the elevation they had from the DNR was 909.5 and the survey shows the sill elevation at 909.78. The pipe elevation shows at about the same as the County drawings show of about 910.1 and these surveys range from about 910.0 to about 910.2. He then reviewed the four drawings from Kestrel. He said they basically eliminated the last three as he thinks there is a problem is using skimmer boards as in Concepts B and C and the fixed structure in Concept D. He recommended Concept A. He said this is a floating silt curtain, but it will be submerged. It would be anchored down so the top would be at least two feet below the surface elevation at Spring Lake. There would be a sign indicating the two-foot clearance. This should help solve the problem with Spring Lake Township viewing what had been proposed before as a dam. This would be of floating material and still should do the job of holding material back. Paul Nelson said it would be less expensive and easier to remove. Ed Matthiesen said his inclination is to go with the submerged silt fence with a cattail mat slightly upstream with a cutout area for boat traffic.

Paul Nelson suggested refining these plans and holding a public information meeting at the next Board meeting. The Board agreed.

E) Spring Lake Curlyleaf Project:

Paul Nelson said that invoices have been received and are on the claims list. He said all properties had been done except three, essentially because there were no plants. The property owners' money will be refunded for these three. The harvesting operation was about 60 acres and the contract had been for 50 acres. He said Steve McComas of Blue Water Science had gone out to start the mapping and reported that the harvested area was very visible. Paul Nelson said there had been reports of dead fish. Manager Kallberg said he did not believe this would be attributable to the harvesting or they would have been there at ice out. Paul Nelson said he did not believe the weed harvesting would cause fish kill. Manager Kallberg said they are pan fish and carp, no game fish. Paul Nelson said that some reports were of very large carp and he thinks this may be that they are very old and that this age population of carp are starting to die. He said he would call the DNR and see if they could provide information on the pan fish kill. He said he also noted a lot of green algae that has started early this year.

F) Flood Proofing Buy-out Feasibility Study Proposal:

Paul Nelson said he had a meeting with Steve Klein of Barr Engineering and Sue McDermott of the City of Prior Lake. He said he sent out a letter to property owners introducing Steve Klein and

advising them that Mr. Klein would be contacting them. He said Manager Moran heard from a property owner who indicated he felt he was basically getting an assessment of his options without having to pay for it himself. The person who called Paul Nelson said he was 80 years old and feels that his property would probably be sold, the house demolished and a large residence built, so he would not be inclined to do anything with the recommendations.

G) CIP Review:

Paul Nelson said the Capital Improvement Plan was looked at by the Technical Advisory Committee. He said he will have additional information for the Board to review at the July meeting. He said he did check the requirements for the CIP and found they don't have to have separate hearings but do have to consider it biannually. Reviewing and considering the CIP is part of the regular budgeting process.

H) Land Management Program:

Paul Nelson handed out some documents. One is a table of the agreements that are outstanding or in process for the Filter Strips and CREP programs. The report shows the property owner, the acreage involved and the payment plan. He said there is one more person signed up for the Filter Strip program that is not included. He said approximately \$2,200.00 in payments have been made leaving a balance of approximately \$119,000.00 of obligations.

He said there were about 10 to 12 properties considered higher priority and Evergreen Management was assigned to go out and knock on the doors for acquisition. He pointed out an area on either side of Highway 13 where a tributary goes through a subdivision. The north side residents were not interested due to a pond that had been built. Evergreen has contacted several landowners on the north side of 185th Street and a couple were not interested, so it is not likely anything will be done there. They have not yet contacted landowners on the south side. He said he and Evergreen are going to visit a couple places on Thursday morning to determine if it is worthwhile to survey or continue to talk to the landowners. He said another landowner had stopped into the District Office to discuss his wetland. He pointed out properties that are going into CREP and those that are in Filter Strip. He said he will have more updated information for the next meeting.

Paul Nelson said they would be subsidizing the NRCS program similar to the Filter Strip. He said Stan Wendland is planning on a mailing this month and he will probably ask Lynn Cyrus to assist them.

Paul Nelson said he had planned on attending the Met Council 2030 Blueprint meeting but it was canceled and not rescheduled. He said there is a meeting on the blueprint for Land Management 2030. He said he was wondering if he should call them and set up a meeting. He also suggested waiting until after the next meeting when Ed Matthiesen has the modeling completed. The Board said Paul should find out the timeframes and they would discuss again at next meeting.

Paul Nelson said that BWSR is holding some meetings on local water management planning and to try to consolidate some of the water laws. He said he received a survey and there is a meeting on the 27th of June. The Board instructed him to complete and submit the survey.

I) Salary/Benefits Review:

Paul Nelson said he has a lot of human resource questions that he wanted to discuss with District Administrators, but the meeting was canceled. He said Jim Eggen suggested the use of Sara Noah, a Human Resources Consultant. He said he called her and asked her to FAX information about her company. She did so and Paul handed out copies and asked the Board for permission to talk to her about District Human Resource issues, what kind of reviews might be needed, record keeping questions, etc. He said he would like to talk to her and come back with a proposal. The Board agreed.

Mr. Nelson said the Office Assistant, Andi Coleman, has been with the District more than a year. He said she had done an excellent job, has picked things up quickly and is flexible in time scheduling. He suggested a 3% increase, retroactive to her year anniversary of employment date. The Board approved.

Jim Eggen reviewed the report he put together regarding employee benefits that the District could or would be inclined to consider. Paul Nelson said he recommended that this should also be a topic for consultation with Sara Noah. Dave Moran suggested that Manager Larry Mueller, another Manager and Sara Noah meet on this issue. Paul Nelson suggested that one option would be to have a prepared list of questions and have Sara Noah submit a cost estimate. Another option would be to have the Board authorize Paul to have her investigate up to a certain dollar amount. The Board agreed to this option. Paul said Sara Noah's fee is \$100.00 per hour. The Board approved initial consultation of 2 hours and then 10 hours for her investigation and proposals.

Paul Nelson also reminded the Board that his three-year employment anniversary was last week. The Board will schedule a review.

J. VOLUNTEER APPRECIATION:

Paul Nelson said that at the Staff meeting a picnic had been discussed for volunteers. He said a tentative list of volunteers/friends of the District, employees and their spouses, etc. there would probably 50 to 70 people. He said Andi had checked into availability of the shelter at Lakefront Park and catered meal costs. The shelter is available most of the month of August and is \$50.00 per day; 10:00 AM to 10:00 PM. The catered meal would cost \$6.00 to \$8.00 per person. Paul Nelson said this is well justified as volunteers do save the District well over a thousand dollars a year. The Board approved.

K. MILFOIL FUND REQUEST:

Paul Nelson referred to the memo in the packet. He said there is a fund for milfoil control on Prior Lakes. It is usually at the request of the City and the Lake Advisory Committee to expend those funds. He said he suggested to them that it might be appropriate to have an aquatic plant survey done on Lower Prior Lake as one has not been done for about 10 years and the District needs to know what the plant community is like. He has received a letter from Sue McDermott of the City of Prior Lake asking for Board consideration of doing that survey. He said there is also a quote from Blue Water Science to do the survey at a cost of \$4,600.00. Paul Nelson said Upper Prior Lake was done in 2000, but there is no recent information on Lower Prior Lake. He said there is approximately \$21,000.00 in the fund.

Motion by David Moran to approve the Aquatic Vegetation Survey in Lower Prior Lake by Blue Water Science not to exceed \$4,600.00. Second by Craig Gontarek. Motion passed 4 ayes.

8. ADMINISTRATIVE:

A) Claims Review:

Paul Nelson reviewed May Claims. He explained that Kestrel claims includes those from March and April. He said Metropolitan Council claim # 02-127 was for the participation in the volunteer monitoring program. Claim 02-128 for J & N Weed Harvesting was for the harvesting in Spring Lake. Lake Restoration Claim 02-129 was for pondweed treatment not the water and sewer feasibility study. He said they came in a little below their bid. The Minnesota Bookstore claim was for items bought in bulk to get a discount. The reimbursements to Paul Nelson were for items he purchased with personal credit card for the MEP Lake Grant. The claims for the League of Minnesota Cities is for District insurance, Liability, Excess Liability and Property.

Motion by William Kallberg to approve Claims #02-112 through 02-154 totaling \$72,192.79. Second by David Moran. Motion passed 3 ayes with Craig Gontarek abstaining.

B) Financial Report:

Paul Nelson reviewed the May Financial Report. He said not much changed on the income side, but he does expect a deposit of the first half of the tax settlement on June 19, 2002. He said on the expense side the Administrative Fund expenditures of \$76,624.32 puts the expenditures pretty close to budget and some items paid, such as; the MAWD dues were for the entire year. He said the MEP Rules Grant will increase next quarter as there is now an intern working on it. He said other items are pretty much where they should be. He said there will be some more expenses in the Outlet Maintenance as Montgomery Watson Harza finishes up the design. Under the 509 Implementation, \$10,000.00 of the \$21,046.51 was for the Spring Lake Sewer Study. Model Calibration is at \$17,000.00 out of the \$22,000.00 budget. That work is almost completed. They are close to finishing some of the things on the Concept Plan for the Outlet Channel Design. The Land Management Program is budgeted at \$150,000.00, does have a commitment of \$119,905.00 shown at the bottom of the report as a payable and not yet an expense, awaiting paperwork. Paul Nelson said only about one-half of that will come through this year and the other half next year. There will be more expenses under the FeCl system next month. The Carp Control in Spring Lake is completed. Next month will reflect the claim approved this month for the Pondweed treatment.

9. ADJOURN:

Motion by William Kallberg to adjourn made at 11:15 PM. Second by David Moran. Motion passed 4 ayes.

Craig Gontarek, President

William Kallberg, Secretary