



**Tuesday, September 13, 2011**

**Prior Lake City Hall**

**3:00 PM**

Members Present: Craig Gontarek, William Kallberg, William Schmokel, Greg Aamodt & Bruce Thorsen

Staff Present: Mike Kinney, District Administrator  
Nat Kale, District Technician  
Stacy Sass, Water Resources Technician  
Louis Smith, District Attorney, Smith Partners  
Carl Almer, District Engineer

Others Present: Ross Bintner, City of Prior Lake  
Paul Nelson, Scott County

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE:** Meeting called to order by President Craig Gontarek at 3:05 PM.
2. **PUBLIC COMMENT:** None
3. **APPROVAL OF AGENDA:** Mike Kinney asked to add a memo from Smith Partners regarding the Prior Lake Outlet Structure Manual. Manager Kallberg moved to approve the agenda with changes. Second by Manager Aamodt. All ayes.

**PUBLIC HEARING**

Manager Gontarek closes the Regular Meeting to move into the Public Hearing for the 2012 Preliminary Budget approval.

Mike Kinney gave a PowerPoint presentation highlighting budget and levy numbers.

Manager Aamodt moves to approve Resolution 11-237 (Approving the Proposed 2012 Budget and Certifying the Proposed 2012 Administrative and Metropolitan Water Management Tax Levy). Second by Manager Kallberg. All ayes.

Manager Gontarek closes Public Hearing and moves back into the Regular Meeting.

4. **CONSENT AGENDA:** Manager Kallberg moved to approve the consent agenda. Second by Manager Aamodt. All ayes.

5.

**OLD / NEW BUSINESS:**

**MONTHLY PERMIT REPORT**

Nat Kale gave an update as well as written information.

**EOR UPDATE**

Carl Almer gave a brief update as well as providing written information showing all projects, any recent actions and next actions. The Iron Chloride Facility is still a hot topic and Carl asked to schedule a workshop with the Managers sometime in the next two weeks for next steps to keep things moving forward.

**EDUCATION UPDATE**

A monthly summary for review was included from Dan Miller, SCWEP. Mike Kinney also reminded everyone of an upcoming tour of the outlet channel on Monday, September 26<sup>th</sup>.

**QUIRING CHANGE ORDER REQUESTS**

Mike Kinney presented two changeover requests for the Outlet Structure. Both changes were for safety measurements for the public as well as staff. Manager Kallberg moved to accept both changeover request 8 (\$1650.00 for custom hatch covers) and 9 (\$750.00 for steps). Second by Manager Aamodt. All ayes.

**PRIOR LAKE OUTLET OPERATING MANUAL LEGAL LANGUAGE**

Louis Smith, District Attorney presented some additional language for the outlet structure operations and maintenance manual. He stated that this language explains how the manual reflects the Board's judgment in reconciling District responsibilities with respect to water resource management for flood control, channel stability, water quality and public safety as well as its responsibility to use public funds wisely. He recommended the Board adopt the manual with this language included. Manager Schmokel moved to adopt the manual with the recommended language. Second by Manager Kallberg. All ayes.

**2012 Workplan**

A draft of the 2012 Workplan was provided for review. It covers all areas and anticipated programs and projects. It's an ongoing Workplan to be updated as needed.

**Scheduled Monthly Workshops**

Manager Thorsen suggested adding an additional regularly scheduled monthly workshop for the Board of Managers. Would allow more time for discussion to make final decisions at the regular monthly meeting. Also easier for scheduling to have something in place each month. The Board agrees and will come back with suggested days.

**2011 MAWD Annual Meeting Resolution Process**

Information provided to Managers to propose any possible resolutions for the 2011 Annual Meeting. Proposed resolutions submitted will be reviewed by the Policy/Resolutions Committee and policy recommendations will be made to the membership and Board of Directors at the Annual Meeting.

**District Programs and Project Updates**

Nate Kale & Stacy Sass gave an update on projects. Also provided written information for review.

**Administrator's Report**

None provided.

**Information & Correspondence**

A copy of the Citizen's Advisory Committee's August meeting minutes were provided.

Meeting adjourned at 4:20.

---

Bill Schmokel, Secretary